



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	St. JOSEPH'S COLLEGE OF EDUCATION FOR WOMEN
• Name of the Head of the institution	Prof. T. Swarupa Rani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	08632223090
• Mobile No:	9490179176
• Registered e-mail ID (Principal)	sjce.guntur@yahoo.co.in
• Alternate Email ID	stjosephbedguntur@gmail.com
• Address	Sambasivapet, 4th Lane,
• City/Town	Guntur
• State/UT	Andhra Pradesh
• Pin Code	522001
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Acharya Nagarjuna University				
• Name of the IQAC Co-ordinator/Director	Dr. C. Grace Indira				
• Phone No.	08632223090				
• Alternate phone No.(IQAC)	9290236814				
• Mobile (IQAC)	9440351452				
• IQAC e-mail address	iqac.sjceguntur@gmail.com				
• Alternate e-mail address (IQAC)	sjce.guntur@yahoo.co.in				
3.Website address	http://stjosephbedcollege.ac.in				
• Web-link of the AQAR: (Previous Academic Year)	http://stjosephbedcollege.ac.in/IQAC-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.stjosephbedcollege.ac.in/academic-calenders.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81	2004	16/09/2004	15/09/2009
Cycle 2	A	3.14	2012	15/09/2012	14/09/2017
6.Date of Establishment of IQAC			20/09/2004		
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
Nik	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • (Please upload, minutes of meetings and action taken report) 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1)All important days like World Mental Health Day , National Educational Day, Science Day, Women’s Day, World AIDS were celebrated by inviting guests from the community on 8th Oct.2021, 11th Nov , 28th Feb 2022, 8th March 2022 and 1st Dec.2021 respectively. 2) Micro Teaching sessions were planned meticulously and videos were taken by hand cams from 5th Oct .2021 and kept in computer lab for their self assessment . 3) One day workshop Violence against Women by A.P. Mahila Pranganam on 23rd Nov.2021 4) MOU With DNR College of Education, Potimavaram on 20.10.2021 R.V.R.R.C.E, GUNTUR on 10.6.2022. 5) NAAC Orientation to faculty members on 10th June 2022. 6) Planning Internship Programme from 16th March to 8th April 2022. FFC Inspection successfully faced on 6.8.2022 Rally to commemorate 75th years of Independence on 15th Aug.2022 One day Workshop on Gynaec Health on 12th Sept.2022. Old Clothing Collection and distribution on 16th Sep.2022. Inter college competitions from 24th-26th Nov.22.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).		

Plan of Action	Achievements/Outcomes
Equipping students teachers with skills of teaching.	Microteaching sessions conducted with video shooting and feedback was offered by peers, teachers, educator, and self.
To observe days of Importance	Clinical Psychologist Dr.D Saroja was invited to deliver a lecture on World Mental Health Day.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	10/10/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	15/12/2022
15.Multidisciplinary / interdisciplinary	
<p>Our institution is a Private Aided Teacher Education College offering 2 Years (Choiced based Credit system) B.Ed Programme of Acharya Nagarjuna University, Guntur. The Common Curriculum was prepared by APSCHE according to NCTE norms and it was followed by the university with certain modifications and alterations. We are abiding by norms of the University and NCTE.</p> <p>The Vision of our institution is to "Strive to render selfless service to the society " and retain the "Standards of Excellence in education". The mission is to Empowerment of women, especially the poor and the down trodden through quality education and also prepare teachers with emotional integrity , intellectual ability, high moral standards and social commitment. Our College admits students from different disciplines for B.ED Programme.</p>	

The structure of Curriculum consists of different disciplines for B.ED Programme.

The structure of Curriculum consists of different Core Courses, Elective Pedagogies, Interdisciplinary Courses, Special Education, Environmental Education, Life skills Education, Managing people in an organization through MOOCS whereby interdisciplinary approach is followed. Special Fields Pedagogy of school subject and EPC Courses (Enhancing professional competencies of teachers) help in integration of Humanities and Science.

Our Institution is a recognized Ph.D Research Centre of ANU for guiding Ph.D . Four of our faculty are research guides, guiding as many as 20 scholars each. Besides this, all the faculty guide M.Ed students in completing their dissertation work and B.Ed students in their project work. Researches are carried out in different areas like Educational Management etc. The centre also undertake research on society related issues, tribal issues, special schools etc into consideration. Faculty also publish research articles in reputed journals which cover different disciplines.

16.Academic bank of credits (ABC):

Our B.Ed Programme is choice based Credit system prescribed by Acharya Nagarjuna University. As per ordinances there is a internal and external assessment of students for all semesters . At present our institution is not registered for ABC, so there is no provision for multiple entry and exits during the programme.

17.Skill development:

The college was offering certificate courses in communication skills and Computer Education. The M.Ed and B.Ed students enroll themselves in MOOCS for skill development programmes. For M.Ed students, Life Skills Education is one of the papers which develop life skills among them. The institution conducts various academic and cultural activities based on skills and values incorporating humanistic, ethical and constitutional values. All National holidays are strictly observed. Talks on various topics VIZ; human values and professional ethics, futuristic role of teachers, Quality Enhancement in school, Stress Management are arranged. Yoga guru will be training our students in basic asanas for stress management. Our is study centre of IGNOU for M.A Education.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The teaching-learning process in the institution is

carried out in bilingual mode of transacting the Curriculum for preservation of culture various celebrations are conducted in the form of religious festivals like Christmas, Sankranthi, Ramzan and all national festivals and Days. Activities which reflect Indian culture and traditions in the form of competitions like dance, drama, elocution, essay writing and tabl would be conducted in the institution, while celebrating Solidarity Day, different Indian food items will be prepared and sold. Dress code would be observed and students follow Indian culture. Ample opportunities are provided to the students for participating in all activities as per their wish.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution follows the guidelines of ANU for outcome Based Education in the form of internal and external assessment in the both theory and practicum. It covers Cognitive, Affective and Psycho-Motor domains of objectives to ensure Outcome Based Education. The college plans the internal tests and projects covering all three domains. JFB (Joseph's Brainstorming clique), mentor-mentee, peer feedback, counseling sessions help cognitive development. Cultural programs, sports, observation of important days, grievance readressal sessions affect effective domain and all community activities, and other competitions help in Psycho-motor development.

20.Distance education/online education:

Our College offers M.A Education programme in Distance Education Mode through IGNOU. The distance education programmes are conducted through online and offline modes there are by leading to Blended learning management platforms like Zoom and google for delivering the content to distance learners. Internal assessment of distance learners is carried out by Academic Counsellors in the evaluation of Assignments. MOOCS Courses are offered to M.Ed students and they do certificate courses in Online Education Mode.

Extended Profile

1.Student

2.1

174

Number of students on roll during the year

File Description	Documents
Data Template	View File

2.2	150
Number of seats sanctioned during the year	
File Description	Documents
Data Template	View File
2.3	10
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
File Description	Documents
Data Template	View File
2.4	91
Number of outgoing / final year students during the year:	
File Description	Documents
Data Template	View File
2.5	91
Number of graduating students during the year	
File Description	Documents
Data Template	View File
2.6	83
Number of students enrolled during the year	
File Description	Documents
Data Template	View File
2.Institution	
4.1	613986
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	100
Total number of computers on campus for academic purposes	

3. Teacher	
5.1 Number of full-time teachers during the year:	26
File Description	Documents
Data Template	View File
Data Template	View File
5.2 Number of sanctioned posts for the year:	26
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Planning	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	
<p>The curriculum prepared by our faculty members in different courses were modified and approved by College Board of Studies and then it was placed every year in academic council for suggestions.</p> <p>Finally, the approved curriculum from academic council was presented for perusal of Governing Body of the college for implementation. Every year the content of the courses are reviewed through curriculum feedback mechanisms received from students, alumni and school heads along with the faculty members. The changes suggested were placed before the experts in the Board of Studies and Academic Council committee. The suggestions given by them are incorporated and relevant changes are made to the curriculum. After recommendations by the board of studies, it is placed in the Academic Council and it is passed after the changes suggested, it followed by the resolutions of Governing Body for implementation. IQAC suggest new initiatives to strengthen the quality of the curriculum approved by all the committees. College trains the students to develop required competency for quality teaching keeping in mind the Vision and Mission of the college. At the commencement of the program the institution distributes the syllabus approved for that year to each student and conducts orientation program to give awareness towards entire courses.</p>	

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	View File

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

A. All of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and

A. All of the Above

students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	
File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://www.stjosephbedcollege.ac.in/academics.php
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	View File
1.2 - Academic Flexibility	
1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available	
1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year	
6	
File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	Nil
1.2.2 - Number of value-added courses offered during the year	

3

1.2.2.1 - Number of value-added courses offered during the year

3

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	View File

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

91

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

91

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

One of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

21

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

21

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

A teacher should have thorough knowledge and skills of all other

aspects related to teaching profession. Various co-curricular and extra-curricular activities are organized during the year with the active participation of talents, skills and abilities of the students. Apart from B.Ed., course, other value added courses, self-study courses and skill oriented courses are conducted by our college. Various lectures, workshops and programs are conducted for capacity building programs. The college provides opportunities for students to develop course related competencies and skills. The curriculum provides project based learning peer learning and co-operative learning. The allotted faculties members are actively participate in subject meetings, seminars and workshops to enrich their experience and knowledge. In order to develop sensitivity to the needs of the society, the institute organizes programs like visiting centers of mentally challenges, old age homes and social service organizations. Faculty make use of various internet search engines to update information, prepares digital lessons with power point presentations. Faculty makes optimum utilization of technology while planning teaching learning and all other activities to enhance teaching-learning process. All the activities conducted by the institution are documented in the form of committee reports and minutes.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The main objective of the institution is the holistic development of the students. To achieve this goal, the college imparts theoretical as well as practical knowledge to the students through internship programs, practical lessons, field visits etc. The college conducts visits and seminars to various schools to familiarize students with the diversity of school systems in India. Schools are considered

according to the curriculum level of primary, secondary and higher secondary. The College provides continuous comprehensive evaluation system with flexibility and choice based quality education. The curriculum is planned in such a way that the students complete knowledge about various school systems in comparison with National and International systems of education. The syllabus at B.Ed., level and M.Ed., level exposes and gives learning experiences regarding contemporary issues and give learning experiences regarding contemporary issues of education gender school and society environmental education focusing about national and international issues of education at all levels. The practicum and project works in curriculum makes student teachers as an effective citizen who can influence the society at large with integrity character and discipline. The college gives importance to follow certain norms and standards to function properly in process of quality education.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Our institution adopts and follows the curriculum to furnish diversified experiences to the students. In order to achieve these aims students are given professional training in teaching by the following measures:

Daily morning prayers are organized in the college to inculcate discipline, moral, spiritual and emotional development in prospective teachers as well as constitutional values among the prospective teachers. Our college prayer includes Teacher's Pledge, National Anthem, Bible reading, Prayer, News reading and thought of the day - leads to the moral development of the student teacher. A student enrolled in the college is provided with the knowledge and skills necessary to become an exemplary teacher. The college imparts theoretical and empirical knowledge of teaching as a profession

through skill of teaching competency at the micro level and develops relevant skills at macro level which leads them to understanding about the teacher and towards content of the subject. The institution follows student-centered approach, project method co-operative learning, peer learning, collaborative learning, project based learning focusing on the needs of the students and society students. Cultural activities, social activities, sports, Yoga, Birth and Death anniversaries of eminent leaders, cleanliness, and tree plantation are carried out in the college under the cultural and social programs. These activities consolidate to their provisional development as teacher.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

One of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

2021

2.1.1.1 - Number of students enrolled during the year

88

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

68

2.1.2.1 - Number of students enrolled from the reserved categories during the year

68

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	No File Uploaded
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Response: The institution implements mechanisms to recognize and celebrate student diversity from the outset of their admission. During the initial period, all students are given opportunities to showcase their talents, which helps identify their strengths and areas for improvement. Based on this assessment, appropriate

remedial measures and guidance are provided to support each student's development.

A variety of programs are organized according to a well-planned schedule of events, offering students a rich and engaging academic experience. Faculty members employ diverse modes of interaction and provide immediate feedback to students, helping them modify behaviors and cultivate the competencies required to excel as skilled and talented educators.

The institution designs activities to foster academic growth among students. Content tests are conducted across subjects to assess students' baseline knowledge. Individualized assignments and projects are assigned, with personalized feedback provided to each student. Additionally, brainstorming sessions, mind mapping exercises, and other activities are integrated into the curriculum as needed to enhance learning and critical thinking skills.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	View File

<p>2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs</p>	<p>Six/Five of the above</p>
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File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	Three of the above
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File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	View File
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

4 : 1

2.2.4.1 - Number of mentors in the Institution

21

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Response: During the academic year 2021-22, St. Joseph's College of Education for Women implemented a comprehensive teaching approach that integrated online and experiential learning methodologies.

B.Ed. Microteaching (August 1st to 5th, 2022):

Microteaching is a scaled-down, simulated teaching environment where B.Ed. students practice teaching skills in short sessions. This event aims to refine their teaching techniques, such as lesson planning, delivery, and interaction with a small group of peers who act as students.

B.Ed. Internship Program (March 16th to April 8th, 2022):

The internship program is an essential component for hands-on experience in real educational settings.

students utilized online resources extensively for data collection, virtual presentations, and seminars aligned with their theoretical coursework. While initially conducted online, teaching methods transitioned to offline modes starting in February 2021.

To enhance problem-solving skills, students engaged in fieldwork, case studies, and visits to inclusive schools, fostering extensive brainstorming and critical thinking.

Inter-semester programs were designed to promote self-directed learning and civic responsibility through extension services, offering students independent opportunities for further understanding and growth consistent with the college's commitment to

experiential education.

Additionally, the college enriched its educational offerings with certificate courses through MOOCs, SWAYAM, and other e-learning platforms.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	View File

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

1

File Description	Documents
Data as per Data Template	View File
Link to LMS	http://stjosephbedcollege.ac.in/
Any other relevant information	View File

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

<https://classroom.google.com/c/Njc2NjYwOTU3NjQ2?cjc=kaae7sg>

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	Five/Six of the above
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File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	https://classroom.google.com/u/3/r/Njc2NjYwOTU3NjQ2/sort-last-name
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Response: To enhance professional capacities, such as teaching competencies, mentoring plays a central role throughout the academic program within mentor-mentee groups. This mentoring extends to both personal and professional aspects, providing comprehensive support and guidance.

Team Work:

Collaboration and teamwork are emphasized, particularly in lesson planning, where students work together to coordinate and cooperate effectively. Mentor groups plan weekly assemblies, and during micro-teaching sessions, mentees collaborate as school children.

Dealing with Student Diversity:

Lesson plans are tailored to address the needs of students at different proficiency levels—average, below average, and gifted. Examples and teaching strategies are selected to accommodate diverse

learning styles.

Conduct with Colleagues and Authorities:

Developing strong interpersonal skills is essential for success during training and in professional workplaces. Teachers guide students to support each other and themselves, fostering positive relationships and effective communication.

Balancing Home and Work Life:

Recognizing the importance of work-life balance, students are trained in stress management and relaxation techniques to navigate the demands of teaching careers effectively. Participation in guest lectures, seminars, and other educational programs helps them stay current with industry developments.

Continuous Professional Development:

Students are encouraged to stay updated with recent advancements in education by regularly reading journals, magazines, and engaging with educational content on social networking sites.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Three of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Response: The institution is dedicated to fostering creativity, innovation, intellectual and thinking skills, empathy, and life skills among its students.

- A webinar on Early Childhood Care and Education was held from September 24th to 26th, 2021, targeting schoolteachers and student teachers alike. This event aimed to enhance understanding and skills in early childhood education.

- Workshops on the preparation of Teaching-Learning Materials (TLM) were conducted, focusing on utilizing low-cost and no-cost materials to encourage creativity among student teachers.

- Another National Webinar on "Innovative Teaching Methods and Techniques" was organized, featuring inputs from senior faculty members. This webinar provided valuable insights into the latest teaching methods and techniques, enriching the knowledge and innovative capabilities of attendees.

- M.Ed. students actively participate in teaching lessons to B.Ed. students, contributing to a collaborative learning environment. They also engage in assessing B.Ed. internships and teaching innovative lessons both at the college and cooperating schools.

These initiatives underscore the institution's commitment to nurturing a well-rounded and innovative educational experience, preparing future educators with the skills and knowledge necessary to excel in their careers.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

Seven/Eight of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	View File

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

Eight /Nine of the above

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

Three of the above

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

All of the above

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	View File

<p>2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations</p>	<p>Four of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	View File

<p>2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event</p>	<p>Four of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	View File

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

All of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The institution carefully selects schools for internships based on several criteria including convenience, distance, comfort, and safety, prioritizing security as it is a women's college. The ultimate list of schools is suggested to the District Education Officer (DEO), who finalizes it. Based on the DEO's directive, students are placed accordingly.

A week before deploying student teachers, the institution sends a communication package to the principal of the assigned school. This package includes the permission letter, a copy of the DEO's order, an attendance sheet, a feedback form for the headmasters, and a list of student teachers.

Students are thoroughly oriented to approach the internship with utmost seriousness. They are trained to prepare lesson plans, develop necessary teaching-learning materials (TLM), and master various teaching strategies and evaluation tools through simulation sessions before the actual fieldwork.

The M.Ed. program includes two internship phases; the first phase in the second semester involves observing peer teaching sessions and internships at the B.Ed. level, where students learn instructional designs and maintain reflective records.

Master teachers from the institution are tasked with guiding the M.Ed. students, supervising their performances, and providing continuous feedback to enhance their teaching skills.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

81

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	No File Uploaded
Any other relevant information	View File

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching
Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests
Organizing academic and cultural events
Maintaining documents Administrative responsibilities- experience/exposure
Preparation of progress reports**

Seven/Eight of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The institution meticulously plans the internship program for its students. Upon receiving permission from the District Education Officer (DEO), schools are selected based on specific needs. Students' residential addresses are considered to assign them to nearby schools, while those residing in the hostel are placed in schools close to the college. Efforts are made to ensure a mix of students from various teaching methodologies in each school to provide comprehensive subject exposure. Each school is allocated a group of five to twelve students, equipped with all necessary documents before departure.

Role of Teacher Educators: Teacher educators assist student teachers in conceptualizing lesson plans and assessment tools. Before starting the internship, student teachers receive demonstration lessons from teacher educators to enhance their preparedness.

School Principals: School principals oversee the entire internship process, from student entry to exit. They monitor discipline, punctuality, adherence to class schedules, participation in school activities, and manage attendance records.

School Teachers: Upon arrival, student teachers approach subject-specific teachers who assign lessons and provide supervision during teaching sessions.

Role of Peers: Student teachers within the same school support each other by sharing ideas, offering suggestions, and collaborating on

teaching-learning material (TLM) preparation.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

Four of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	View File

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

21

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

9

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

Nil

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

In-House Discussions on Education Developments

Regular staff meetings facilitate in-depth discussions on current developments and issues in education. These discussions focus on leveraging knowledge to enhance learning and teaching programs, and explore emerging trends in the field.

Sharing Information and Collaboration

Faculty members share information with colleagues and other institutions regarding policies and regulations in education, fostering collaboration and knowledge exchange.

Specialized Study and Revisiting NEP 2020

Faculty conduct specialized studies on teaching as a profession, identifying key areas of focus aligned with the National Education Policy (NEP) 2020 to inform their teaching practices.

The faculty organizes and participates in seminars, webinars, and capacity building sessions tailored to their interests and needs, ensuring continuous professional development within the institution.

Collaborative Work and Resolutions by IQAC

Faculty members collaborate based on resolutions by the Internal Quality Assurance Cell (IQAC), collectively working towards personal growth and institutional excellence.

Faculty members actively participate in seminars, webinars, workshops, and other professional development programs to stay updated with industry advancements and best practices.

Engagement in Research Projects

Faculty engage in minor and major research projects funded by organizations like ICSSR, UGC, and PMMMNMT, consistently applying for new projects to contribute to academic research and innovation.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The B.Ed. program places a strong emphasis on continuous internal evaluation to assess student learning effectively. This assessment includes a variety of components such as micro-teaching sessions, teaching practice classes, internal tests, slip tests, content tests, as well as evaluations of classroom participation and performance.

Micro-teaching Sessions: During these sessions, the teacher educator observes the student teachers closely, provides immediate feedback, and assigns grades based on their performance.

Practice Teaching Sessions: This follows a similar format to micro-teaching, with teacher educators observing and grading the student teachers' performance in actual classroom settings.

Internal Tests: Each semester includes two mandatory internal tests. These tests are created by the teachers, ensuring that the questions are tailored to the course content and learning objectives. The tests are administered systematically, and comprehensive feedback is provided to students, highlighting areas for improvement.

Slip Tests: In addition to the formal internal tests, slip tests may be conducted at the discretion of individual lecturers to continuously monitor and evaluate student understanding and retention of course material.

Evaluations also consider aspects such as classroom behavior, punctuality, and overall participation and performance, ensuring a holistic assessment of each student teacher's development throughout the program.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal

Four of the above

**evaluation Display of internal assessment marks before the term end examination
Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	No File Uploaded
Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	View File

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The college has a clear, timely, and effective mechanism to address examination-related grievances. Students have the freedom to directly approach lecturers, the principal, or the management to resolve their concerns. Alternatively, those who prefer anonymity can submit their grievances to the college's grievance redressal cell or drop them into a suggestion box, ensuring that each complaint is treated with respect and addressed promptly.

For issues related to grading, students who believe their marks do not reflect their performance can request a re-evaluation, adhering to established procedures.

In cases where students are unable to take internal tests at the scheduled time, the college provides an opportunity to retake the exam. This flexibility also extends to students who face attendance shortages; their situations are carefully reviewed on a case-by-case basis to provide fair resolutions.

During the pandemic, the transition from offline to online exams accommodated students who encountered technical difficulties such as connectivity issues or power outages, allowing them to take their exams at a later time. This approach ensures that all students have

the opportunity to perform to the best of their abilities under equitable conditions.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Before each academic year begins, the institution crafts a detailed academic calendar that aligns with the university's schedule. This calendar includes all essential details such as the teaching-learning timetable, key events, internal and semester-end examination dates, and deadlines for submission of various academic records. The calendar also outlines the timing for internships and practice teaching sessions, with corresponding assessments conducted as per the scheduled dates.

Internal examinations are held according to this pre-planned schedule, with assessments completed within a week after the exams to ensure timely feedback. The faculty is entrusted with the autonomy to design their question papers, choosing the format, content, and approach that best fit their instructional goals.

Internship programs are strategically scheduled to monitor and enhance the student teachers' progress and teaching skills. Occasionally, adjustments to the internship schedule are made to accommodate requests from cooperating schools. Nonetheless, the institution maintains strict adherence to its schedule for in-house teaching activities, including peer teaching and innovative teaching methods.

Student participation in competitions, extracurricular activities, festivals, and classroom engagement is monitored year-round, taking into account their behavior, punctuality, and regular attendance. These factors are integral to the holistic evaluation process.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The institution adheres to the common core as outlined by university norms, implementing a curriculum designed to achieve learning outcomes that reflect the college's vision and mission. The teaching and learning process at the institution is centered around the student, employing methods like experiential learning, participatory learning, problem-solving, and other contemporary pedagogical techniques.

Behavioral changes anticipated from course outcomes (CLOs) are mapped to program outcomes (PLOs) to gauge improvement and sustainable achievement. The institution's teaching strategies are informed by these mappings, focusing on developing knowledge, skills, and attitudes that align with desired program outcomes.

Practical activities, aligned with PLOs, such as assignments, seminar presentations, observational tasks, journal reviews, and lesson planning, are integrated to foster critical thinking, reflective learning, and effective communication.

B.Ed. students engage in action research within pedagogical subjects, aiming to identify and address local educational issues, while M.Ed. students focus on globally relevant research, enhancing their research skills through dissertation work and its defense.

Teaching practice sessions, including peer teaching, innovative teaching methods, and internships, are structured to refine pedagogical skills necessary for achieving course outcomes.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	View File

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Concept attainment is crucial in developing a nurturing effect among student teachers. Both undergraduate and postgraduate courses are designed to foster conscious thinking, helping students grasp the meaning of concepts while reflecting on their own thought processes, leading to metacognition. This complex approach is a focal point in core academic papers. Specific rubrics are developed to precisely assess professional standards expected from the students, including personal attributes like self-awareness, self-worth, good listening skills, effective articulation, classroom dynamics, joyful learning strategies, and the creation of a caring environment. These competencies, along with higher-order thinking skills, are honed during internships, underscoring the professional and personal learning outcomes.

Students' engagements include concept writing, mind mapping, and recreational activities, which help them connect with content and enhance their learning design. These activities are integral to documenting student progress toward achieving Program Learning Outcomes (PLOs), with practical experiences given particular emphasis. Semester projects provide a wealth of learning opportunities beyond traditional textbooks, and peer teaching sessions align with and reinforce PLOs under close monitoring.

Additionally, activities in the co-scholastic domain and certificate courses are graded and included in the add-on certificates, reflecting students' professional development and choices.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

85

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Throughout the training, school teachers introduce methods and techniques expected to be used in schools, acting as assessors to encourage reflection among the pre-service teachers. This process helps the trainees evolve from their initial stages of confusion and fear to adopting a more balanced approach in deploying instructional strategies within physical classrooms and managing classroom dynamics effectively.

As the training progresses, pre-service teachers are evaluated on their ability to learn and apply new techniques, embrace sensitive practices, and implement individualized learning techniques enriched with hands-on experiences. The trainees monitor their own progress from their initial entry into the program to their current state, applying reinforcement techniques as needed.

Ultimately, pre-service teachers demonstrate their proficiency and cultural competence through practical exams, theoretical exams, and their ability to effectively present their learned skills and knowledge. This comprehensive training and assessment process ensures they are well-prepared to meet the demands of modern educational environments.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

<https://forms.gle/dovneDFPYnmdCZ3x8>

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

<p>3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research</p>	<p>Four of the above</p>
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File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports</p>	<p>All of the above</p>
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File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

24

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

<http://stjosephbedcollege.ac.in/Publications.php>

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

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File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

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File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	View File

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

Nil

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	View File

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

To provide holistic academic growth among students, curriculum has been planned. Student teachers are provided with ample opportunities to participate fully in the outreaching activities. Our institution always stands ahead in transmitting Indian culture by celebrating all National events and festivals. In addition to regular national festivals, Communal Harmony week was observed and students from local colleges of education were invited and different activities and competitions in singing, dance, drama, painting, creative writing, Elocution and essay writing are conducted. Visits to slums help our students understand their culture, habits and style of living.

.As a part of the outreach activities, the students made a visit to the Mano Vikas Kendra - a school for mentally retarded children, and observed their psychological functions and behavior. The students also observed the services rendered by the nuns to those children with special needs. They visited Nirmal Hruday - an old age home run by the nuns, and observed the old people and also entertained them sportively. Solidarity day was observed to raise funds to help the poor and needy. Several games were conducted for the students with a nominal fee and food courts were organized by the students from where everybody bought food items.

File Description	Documents
Relevant documentary evidence for the claim	No File Uploaded
Report of each outreach activity signed by the Principal	View File
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

3

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

Nil

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

10

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Constructed in 1946 with a built up area of 1.54 Acres the development and maintenance of infrastructure and learning resources are managed by the state Government and the management modern facilities are instituted as per requirements of the Apex bodies.

Class Rooms: All class rooms are spacious and well ventilated fitted with a sufficient number of lights, fans, boards and other requirements. Science Laboratory is designed as multipurpose class rooms where both theory and practical's go hand in hand.

Conferences, Seminars, Guest lectures are organized in the Study hall, Jubilee Hall and Stanislaus Hall for seminars and staff meetings we have separate Board room and seminar hall. Computer Laboratory is well furnished with a server and 50 systems with high configuration, head phones, interactive brand Internet and a Wi - Fi connects on.

Psychology Lab is equipped with tools and psychological tests which are made use by M.Ed., students for dissertation purpose. Seminar halls are fitted with LCD which are used for seminary work and conferences and other meetings. Library seating capacity is about 200 with a separate room for research.

Sports field. The infrastructure includes a Sports room with the equipment required for indoor and outdoor games. Gymnasium is kept open both in the morning and in college hours for staff and students.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

11

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://stjosephbedcollege.ac.in/infrastructure.php
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

82821

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

A Library management system is used to maintain Library bibliographic databases electronically for quick library routine jobs thus system helps both students and the Librarian to keep constant track of all the books available in the Library and also helps the student or any user having membership in the Library to search and reserve their desired books through the online Public Access catalogues system (OPAC) by using free Wi Fi connectivity in the Library or via computer terminals which are provide in the Library.

Library has been fully automated since 2013 with its flagship software soul - 2U which provides efficient library routine work by using barcode technology. All the newspaper - documentation related

to education institutional press release, Journal article documentation and research tools are collected and managed using we have the access for the Infilibnet, N - List database and some collections of E - Books are also maintain from open and free sources by using the caliber - cross platform open source suit of E - book soft ware. We provide library reprography from the reference materials to the users for getting their on - demand information needs.

File Description	Documents
Bill for augmentation of library signed by the Principal	No File Uploaded
Web-link to library facilities, if available	http://stjosephbedcollege.ac.in/library.php
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Our college Library contains books on all branches of knowledge, Magazines, Periodicals and reference books are also available.

Silence should be strictly maintained in the library during library period the trainee is expected to make use of the Library. Books may be taken out of the library following the token system and returned on the due date. If not returned, the book should be either replaced or the trainee will have to pay fine.

Magazines, Periodicals and Reference books are not to be taken out of the Library. Our Library has adopted SOUL soft ware in the year 2010 from then SOUL 2.0. Continued till now. SOUL 2.0. soft ware is part of Library management system which helps us to manage the Library operations such as membership, cataloging and Catalogue, circulation of books and various reports etc.

The details of the Library users have to be registered in the entry register books can be renewed every 15 days. Valid ID is mandatory for utilizing Library services. Research Scholars and students from other colleges also utilize the reference books by taking prior permission

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

Four of the above

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

10724

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

227

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	http://stjosephbedcollege.ac.in/library.php
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

All of the above

File Description	Documents
Data as per Data Template	View File
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The Institution is equipped with high speed internet and Wi-Fi enabled campus. There are ten LCD projectors, 3 laptops three smart boards projected digital camera.

The office is furnished with high configured systems, connected with internet and Wi-Fi and has Bio metric systems are upgraded as per - the requirement of the college.

Library: There are computers available for the librarian's student teachers and for Research Scholars to access to e - resources with internet and Wi-Fi connection.

Computer Lab: has a server and 50 systems with internet connection.

Education Technology Lab: Et Lab is equipped with over Head Projectors (OHP), shuts LCD projectors and other Audio Visual equipped class rooms have smart boards, LCD projector screen and Audio system for teaching learning purpose. ION internet connections are connected to principal's office, staff rooms, Library and computer lab, Power point presentations. Seminars and assignments are possible through the ICT facilities.

College possess 60 desktop computers and servers to cater to all the Academic and administrative purposes.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

1:2

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	View File
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

One of the above

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	http://stjosephbedcollege.ac.in/ict.php
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	http://stjosephbedcollege.ac.in/ict.php
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

559106

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

System and procedures for utilizing physical, academic and support facilities are under the supervision of the principal and the concerned lecturers, committees assigned under each head.

Class rooms and building maintenance:

Physical infrastructure is well maintain and upgraded with necessary requirement to ensure comfortable atmosphere. Regular cleaning is done and once in a month deep cleaning and sanitization is done. Plumber's electricians and carpenters are hired periodically for building maintenance.

Garden is maintained with rich source of indoor and outdoor plants that adds to the aesthetic beauty.

The laboratories are maintained and staff in - charge take care of stock checking. Laboratory equipment is periodically serviced and maintained. The working models prepared by the student teachers are added to the stock register.

Library is stocked with thousands of books and periodicals which have been arranged in the prescribed order and binding of books is periodically done. Pest control is done on a regular basis to prevent silver fish and book works.

All the members of the institution are eligible to get library membership. Library users have to register their details in the entry register, whenever they visit the students can use the borrowed books for 15 days time and faculty members can use the books up to a semester.

The books can be renewed if there is no reservation for the particular book late return of the book will earn fine of rupee one per day.

File Description	Documents
Appropriate link(s) on the institutional website	http://stjosephbedcollege.ac.in/infrastructure.php
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

Five fo the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	No File Uploaded

<p>5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable</p>	<p>Nine or more of the above</p>												
<table border="1"> <thead> <tr> <th data-bbox="76 483 550 548">File Description</th> <th data-bbox="550 483 1476 548">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 548 550 613">Geo-tagged photographs</td> <td data-bbox="550 548 1476 613">View File</td> </tr> <tr> <td data-bbox="76 613 550 685">Any other relevant information</td> <td data-bbox="550 613 1476 685">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo-tagged photographs	View File	Any other relevant information	No File Uploaded							
File Description	Documents												
Geo-tagged photographs	View File												
Any other relevant information	No File Uploaded												
<p>5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>												
<table border="1"> <thead> <tr> <th data-bbox="76 1149 550 1214">File Description</th> <th data-bbox="550 1149 1476 1214">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1214 550 1323">Data as per Data Template for the applicable options</td> <td data-bbox="550 1214 1476 1323">View File</td> </tr> <tr> <td data-bbox="76 1323 550 1420">Institutional guidelines for students' grievance redressal</td> <td data-bbox="550 1323 1476 1420">View File</td> </tr> <tr> <td data-bbox="76 1420 550 1603">Composition of the student grievance redressal committee including sexual harassment and ragging</td> <td data-bbox="550 1420 1476 1603">View File</td> </tr> <tr> <td data-bbox="76 1603 550 1704">Samples of grievance submitted offline</td> <td data-bbox="550 1603 1476 1704">View File</td> </tr> <tr> <td data-bbox="76 1704 550 1771">Any other relevant information</td> <td data-bbox="550 1704 1476 1771">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Data as per Data Template for the applicable options	View File	Institutional guidelines for students' grievance redressal	View File	Composition of the student grievance redressal committee including sexual harassment and ragging	View File	Samples of grievance submitted offline	View File	Any other relevant information	No File Uploaded	
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Data as per Data Template for the applicable options	View File												
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Composition of the student grievance redressal committee including sexual harassment and ragging	View File												
Samples of grievance submitted offline	View File												
Any other relevant information	No File Uploaded												
<p>5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of</p>	<p>Three of the above</p>												

student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	View File
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
4	67

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

9

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

1

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Student council participation in academic activities of the college is very much concerned their view points are taken into consideration through the IQAC meeting. Our students are well placed in other committees like placement, Sports, Cultural and Library Committee etc. students are made aware of all things and other important issues from time to time. A complaint and suggestion box has been installed at a permanent place in the college. The student's activity participation in the college activities. Students are given exposure to involve in co-curricular and extension activities by including them as members of the committees. They actively participate in committee meetings the following is the list of committees having students representation and engagement.

1. Placement Committee
2. Sports committee

3. Cultural Committee
4. Library Committee
5. Redressal and Grievance Committee.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

7

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

St. Joseph's ALMA-The Alumnae Association of St. Joseph's college of Education for women, Guntur is functioning actively since 1996 from the Golden jubilee of the institution onwards. The Alumnae association of our college is the back bone of our alumnae members which is supportive to our students for their career and other activities for quality enhancement in the field of education and other related fields of extension services.

We are very proud to say that many of our alumnae are in higher position in central state governments and private organizations. The members of Alumnae Association the persons working in other reputed institution including our faculty members who are Alumna of our institution.

The alumna contributes to the growth and development process of the college. The alumnae helps in establishing networking with all students, it helps the college in updating about the placements of pass out students in schools. Its feedback has helped in improving the existing curriculum, organizing new activities, etc. It has given many healthy suggestions for the augmentation of the college. Helps in publicity.

In this year St.Joseph's ALMA conducted programs which contribute to the physical, psychological and Holistic wellbeing of the existing and Alumnae members. Prof.P.Ravikanth from central university of south Bihar, has motivated our present and past alumnae members towards career building and leadership qualities of an effective teacher. Prof.P.Adam Paul from MANU, Darbhanga, Conducted a workshop on memory techniques for competitive examination going students.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The college has an Alumnae Association. The association has been helping the college in its growth and development process efficiently, by providing feedback. The Principal of the college is the President of the Alumnae Association. Other members include faculty and students.

The Alumnae are very active in promoting, mentoring and guiding the current students of the college. It has also worked extensively in connecting the alumnae through motivational talks, workshops by eminent Alumnae at various levels. Alumnae association invited a panel of alumnae to talk about their career paths after obtaining graduation and enlighten all the current batches with future prospects. The alumnae contributions are given below.

The alumnae help in establishing networking with all students.

It helps the college in updating about the placements of passed out students.

It furnishes information about job opportunities in schools.

Its feedback has helped in improving the existing implementation of curriculum, organizing new activities, etc.

It has given much healthy suggestions for the augmentation of the college.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The Governing Body serves as the decision making body at the highest level. Principal is the head of the institution, holding the necessary powers for academic and administrative work. Principal ensures the organization's management system, implementation and continuous improvement with the help of administrative heads, committees and clubs following the guide lines of NCTE, UGC and the affiliating University.

Participatory Governance is the key aspect in the institution's success. Governing Body meetings, council meetings, staff meeting alumni PTA meetings are conducted regularly.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

A plan of action is prepared at the beginning of the academic year by the IQAC which includes curricular and co - curricular schedules which is approved by the governing body and to be implemented under the leadership of the principal with following goals.

Goals:

Leadership skills. approval and guidance. The management reviews and approval and is granted for implementation of the activity.

For Example:

1. Career Guidance committee:

This committee has a few members of the staff and with principal and college administration.

The main objective of this committee is to provide career guidance. To the student - Teachers. The committee conducts meeting for the smooth executions. Keeping in mind the welfare of the students and the overall development of the institution.

In the year 2021 - 2022, this committee has taken two resolutions regarding conducting

1. Workshop on teaching 'aids'
2. Workshop on career and guidance.

A workshop on "Teaching Aids" was conducted on _____ with

the objective of enhancing teaching learning experiences.

The student teachers were oriented about creating a variety of teaching aids of 3D effects on chars and flash cards and reusing materials to make flash cards.

- Communication and presentation skills.
- Management skills.
- Financial Management
- Team Building
- Talent exposure.

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Following are the some of the efforts made towards maintenance of transparency in financial, academic, administrative and other functions.

- Every year accounts of the college are being audited as per the rules and regulations of Government.
- Display of audited accounts about the college on our college website.
- IQAC is established at college level for planning implementation and evaluation of different kinds of financial, academic and administrative work.
- Students council (Education club) is framed every year.
- Various cells, and committees. Are also formatted.
- We regularly publish out college magazine journal of Educational endeavors bi annually.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

1. One activity by successfully implemented based on the strategic plan with details of deployment strategy.

Our college provides adequate infrastructural facilities of mentoring system to provide special care for students who are considered as slow learners. Each faculty mentor has a group of 1. 4 students whose over all performance are continuously monitored by the faculty and proper guidance will be given. We believe that education is a never ending process.

Hence we encourage our faculty members to attend / participate orientation programmes, refreshers courses, workshops and FDPS to upgrade their skills and constantly be in the process of learning so that they can per collate the benefits of their update knowledge and skills to students. We aspire to be abreast with the latest innovations and technological developments so we encourage our faculty members to use innovative teaching methodologies.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	http://stjosephbedcollege.ac.in/Governance.php
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Planning and Development:

All planning for improvement of the institution are organized and disseminated online. The information of students' profile allotted for admissions are completed online. The process of planning is initiated and the time-table for all the classes are planned well in advance. The implementation of new syllabus and the required planning for curricular aspects, practical activities, projects work, co-curricular activities, sports activities, celebrations and process of evaluation are planned ahead. All the respective in-

charges design and share their plan with the admin. The plan of action is developed based on the observations and gaps in the previous year. After a preliminary research of the new developments and keeping in view the stakeholder's requirements the topics for forthcoming seminars and workshops planned are listed and presented before IQAC, BOS and Academic Counsel Meetings.

Administration:

All administrative documentation is computerized. Educational Management system is tailored according to the requirement of the institution. All Information are communicated through E-Mails. Profiles of faculties and students are documented and retrieved whenever required.

Student Admission and Support:

The list of students allotted after counseling are shared by the university to the college online. The profiles are collected online and documented in the system. The academic calendar and syllabus are shared to the personal mail of the students.

File Description	Documents
Link to organogram on the institutional website	http://stjosephbedcollege.ac.in/Governance.php
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Three/Four of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The following are the decisions based on the minutes of the meeting and implementation.

Institute has a structure that embodies various committees, bodies and cells. Their composition is in the college (Almanac, hand book) for transparency. The committees are responsible for the effective planning and implementation of the activities under the guidance and advice of principal and IQAC coordinator of the institution. The activities are planned and the budget for every major activity is presented to the management for the it was a very interesting and enriching experience for the student teachers as they got valuable insights in making their teaching learning experiences more effective with the use of innovative teaching aids.

Workshop on career guidance after B.Ed:

The main objective of the career guidance and placement cell is to provide guidance and assistance for the students to achieve their career goals.

- Workshop on career guidance after B.Ed was conducted with the objective.

To create awareness options and help them in identifying their.

1. Career opportunities in Teaching.
2. Career skills and opportunities.
3. In planning research preparation strategies for D.SC and TET.

These sessions educated students, how to make an effective and also empowered them to plan and prepare themselves for D.SC and TET.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

1. **Effective implementation of welfare measures. M.Ed sores adopted for the welfare of the staff and faculty:**
 - Gives academic freedom for staff members.
 - Deputes on duty for attending seminars/ workshops, paper valuation, record valuation, permission for higher studies.
 - Annual increment for unaided staff and other provision as per the individual need.
 - Prayer room for peace and tranquility.
 - Recreational programmes organized by the management for the well being of the staff.
 - Appreciation measures are get - to gathers, exchange of jubilee celebrations of the staff.
 - Gifts are given to employees each year as a taken of love and appreciation.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences /

workshops and towards membership fees of professional bodies during the year**1**

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	View File
Certificate of membership	View File
Income Expenditure statement highlighting the financial support to teachers	View File
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.**3**

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes**1**

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff
Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The college has a systematic general process to assess both its teaching and productivity in accordance with the college's program educational objectives. The objective is not only to evaluate the performance as per established norms, but to identify potential aspects for improvement that an eventually lead to further progress and growth.

In this respect, the college strictly adheres to the UGC regulations on minimum qualifications for the appointment of the teaching faculty, who in due course staff may upgrade their qualifications.

The salient features of the performance appraisal system:

- The management appreciates and gives increments for genuine contributions towards the welfare of the institution.
- Minor and major research projects are encouraged to be taken up and duly forwarded through proper channel.
- Faculty in encouraged to contribute to college journal and UGC approved journals.
- Performance appraisals focuses on improvement area of professional knowledge, practices and engagement.
- The Non - teaching staff are also assessed through annual performance appraisals:
- For the contingent staff, the college has its own criteria to evaluate their performance periodically factors such as character, habits, abilities, capacity to do hard work, discipline, reliability, relations with other non - Teaching staff and academic staff, cooperation with superiors, subordinates, colleges, students and public, organizations, communication skills, technical abilities are all considered during the appraisal for assessment.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The college prepares budget for the next financial year and submit to the JMJ society based on the present month's actual expenses, keeping in the mind. After assessing tghе available resourse , pla for the next financial year, in the month of April, after presenting and approved by the finance committee, the Governing body of the college will be approved after the Goverfning Body Meeting. The college practices a transprenmt management policy through intgernal and aexternal audits. The internal auditors examine the issues related to the college practices and risks. While the external audits examin, the financial records. Internal audits are conducted annually. The account section looks into the maintenance of annual accounts and audits. The institution strives its best to sustain and maintain quality irrespective of the budget granted and utilized.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

11000

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	View File
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The college offers B.Ed and M.Ed programmes. While M.Ed is self - financed, the B.Ed course is run from students tuition fee. The college has aided faculty, salaries are paid by the state government and unaided staff salaries are paid by management. Carrying out a financial resource mobilization strategy includes

1. identifying potential sources of funds
2. Actively soliciting pledges.

Following up the pledges to obtain funds.

Depositing the funds.

Recording the transactions.

The governing body and the finance committee have mandated the college with certain financial parameters.

1. Optimum utilization of assets.
2. Conduct feasibility studies before the implementation of any new endeavours emphasizing quality.
3. Effective administration that nurtures quality and promotes a competitive environment that results in additional revenue generation.

4. Involving the alumnie, so that they fund for educational projects.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

1. Internal quality Assurance system.

IQAC functions actively to improve the quality of Education.

- To ensure clarity and focus in college functioning towards quality enhancement through different strategies.

The quality strategies and processed used are:

- Teacher's quality, student diversity, teaching learning process based education is initiated by IQAC.
- Extension activities are enhanced by IQAC.
- Strengthen student support system.
- Strong concern for environmental activities.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

Our institution follow five steps of teaching - learning. Engage, explore, explain, elaborate and evaluate.

IQAC takes review of teaching learning process on regular interval.

1. Academic calendar.
2. Time table.
3. Assignment, extra lectures, library, remedial classes, career classes, academic feed backs etc. organizing women empowerment. Here are the examples of implementation of teaching learning reforms facilitated by IQAC.

1. Preparation of course planner:

At the beginning of every semester all the faculty members will have a planner, by following that 100% efforts are taken for completion of syllabus. And extra lectures are scheduled of required.

Flexibility is provided to the faculty to choose an assessment pattern for internal assessment.

- ICT based lectures are encouraged in teaching and learning process.
- The institution has a mentor and mentee system where in student counseling and mentoring are done each year.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

7

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

<p>6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF</p>	
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File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	http://stjosephbedcollege.ac.in/IQAC.php
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://stjosephbedcollege.ac.in/AQAR.php
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	View File
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Many incremental improvement initiatives are taken by the institution.

- Institute is making continuous and multidimensional efforts to improve quality in academics.
- All newly admitted students are compulsorily involved in orientation programme, they are introduced to the teaching - learning process which is student centered.

- Continuous comprehensive assessment system is also adopted.

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

St. Joseph's college of Education for Women, Guntur is a teacher education centre situated at sambasivarao pet Guntur. College emphasizes value embedded quality oriented education for the future teachers and hence environs the slogan "professional excellence through empowering transformation. The policies developed for the conservation of energy signify one of the quality initiatives adopted by the college in ensuring the vision statement of the college.

- The college will be constituted clear policy and guidelines for energy conservation and use.
- All teaching and non teaching of the college should appreciate and value the judicious use of any form of energy i.e electricity and water.
- All the staff and students obliged to save and prevent the misuse or wastage of any form of energy.
- Use of LED lamps will be promoted in classrooms and office.
- Priority needs to be given to energy efficient equipment during purchase.
- Switching to solar energy has to be given prime importance.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

St. Joseph's College of Education sustainable and holistic waste management is essential in reducing its environment foot print, providing a safe and healthy work environment for teaching and non-teaching employees, students and visitors.

The college takes the responsibility to ensure that all the campus wastes are disposed responsibly by using proper waste segregation mechanism at the source and if possible, converting it in to value added environment friendly product.

The college will adopt the principles of the best practicable environmental option in the delivery of its waste management services. The college will apply a waste hierarchical approach to reduce, reuse, recycle and recover waste products in preference to the disposal of waste to landfill.

Policy objectives:

- To ensure that waste management is performed in accordance with all waste legislative requirements including the duty of care and to plan for future legislative changes.
- To minimize waste generation at source and facilitate repair, reuse and recycling over the disposal of wastes in a cost effective manner.
- To promote environmental awareness in order to increase and encourage waste minimization reuse and recycling.
- To ensure the safe handling and storage of wastes on college campus.
- To provide appropriate training for teacher, resident, staff, students and other stakeholders on waste management issues.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	
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File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	View File
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	View File
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

St. Joseph's College of Education has great responsibility in producing the good teacher educators with the ethical values. Our institution has its major focus on these aspect i.e. environmental aspects. To attain this aspects in the students the institution has a very pleasant environment filled with plants, trees in organized manner to give beautiful look and pollution free environment. The green audit is done once in every year to check the status of greenery maintenance and to check the need for enhancement. The green practices of the institution are carried out by Haritha Sobhitha (Eco-Club). We encourage to planting trees and distribution slapping to the guests. Every day college campus should keep neat and clean and also garden maintained by the Gardner.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

Four of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

7100

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	View File

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Our institution always stands ahead in transmitting Indian culture by celebrating all National events and festivals. In addition to regular national festivals, Communal Harmony week was observed and students from local Colleges of Education were invited and different activities and competitions were conducted to help our students understand their culture, habits and style of living.

As a part of community practices, the students visit to Mano Vikas Kendra - a school for mentally challenged children and Nirmal Hridaya also observed. Solidarity day was observed to raise funds to help the poor and needy.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)
Describe any two best practices successfully implemented by the institution as per NAAC format

BEST PRACTICE 1 - 2021 - 2022

Title of the practice

Skill Development conducted one day Workshop on 25th June 2021

Description

On line learning grow with Google work space

Objectives of the study

Improving the learning ability of learners, identify the different types of learning tools

The content

To develop skills as required for their employability as well as entrepreneurial abilities

Evidence of success

Workshop creates a platform to learn many innovative tips to learn and grow

Problems encountered

Some of our students face the internet problems to attend the workshop

Notes

It helps to student teaches use Google to grow continuously

BEST PRACTICE 2- 2021 - 2022

Title of the practice

Covid - 19 awareness Programme.

Description

Create awareness and prevention measures was explained.

Objectives of the study

Encourage and facilitate the students to pursue their passions and make a career out of it.

The content

Focused on precautionary measures and handling the infection.

Evidence of success

Students get the information to prevent and control to spread the infection.

Problems encountered

Students face the internet problem to attend.

Notes

Explained about the systems, prevention measures.

File Description	Documents
Photos related to two best practices of the Institution	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The most distinctive feature of SJCE, Guntur is Academic excellence for which the college well - known in this region and all over Guntur. All the principles and correspondents worked to the best of their ability to wards the existing status of the college. The college has also experienced very long and dedicated services of many staff members - teaching and non - teaching. All the teaching staff has doctoral degrees.

The academic discipline was particularly evident during covid pandemic when the classes were conducted online. We decided to engage the students in academics by online mode even when such initiatives were not even advocated by the government. The college has highly experienced and dedicated team reactions of faculty contributing for excellent academic performance of the students. We are amongst the first choices for admission by the aspirants owing to the quality of education, rich facility, experienced faculty, outstanding academic results, excellent placement records and highly disciplined safe atmosphere.

Future plans of action for next academic year.

- Online courses to be designed by the faculty.
- Paperless office.
- Student enrichment activities.
- Implementation of NEP 2020.
- Plan for conduct online seminar.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	No File Uploaded
Any other relevant information	No File Uploaded