



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	St. JOSEPH'S COLLEGE OF EDUCATION FOR WOMEN
• Name of the Head of the institution	Prof. T. Swarupa Rani
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	08632223090
• Mobile No:	9490179176
• Registered e-mail ID (Principal)	sjce.guntur@yahoo.co.in
• Alternate Email ID	stjosephbedguntur@gmail.com
• Address	Sambasivapet, 4th Lane,
• City/Town	Guntur
• State/UT	Andhra Pradesh
• Pin Code	522001
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Acharya Nagarjuna University				
• Name of the IQAC Co-ordinator/Director	Dr. C. Grace Indira				
• Phone No.	08632223090				
• Alternate phone No.(IQAC)	9290236814				
• Mobile (IQAC)	9440351452				
• IQAC e-mail address	iqac.sjceguntur@gmail.com				
• Alternate e-mail address (IQAC)	sjce.guntur@yahoo.co.in				
3.Website address	http://stjosephbedcollege.ac.in				
• Web-link of the AQAR: (Previous Academic Year)	http://stjosephbedcollege.ac.in/academics/Academic_Calendar-BEd-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://stjosephbedcollege.ac.in/academic-calenders.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81	2004	16/09/2004	15/09/2009
Cycle 2	A	3.14	2012	15/09/2012	14/09/2017
6.Date of Establishment of IQAC			20/09/2009		
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • (Please upload, minutes of meetings and action taken report) 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>. Significant Contributions made by IQAC during the current year. ? Inspection committee from ANU visited the college for the Renewal of Research cell on 10th Nov.2022 Commonal Harmony Week was observed from 24-11-2022 - 26-11-2022 ? Awareness programme on personal Hygiene and AIDS was conducted on 2.12.2022. ? Students participated in Inter collegiate Competitions in A.N.U from 16th to 18th December 2022. Also our students participated in inter Collegiate competitions conducted by JMJ Junior College, Nallapadu on 10th Jan 2023. ? Orientation Programme on free online training on web designing course on 27th Jan.2023 ? Orientation on Human/child rights by PARA Social Service Organization on 28th Jan 2023. ? Observed all days of importance from March to Now. ? Workshop on guidance and Counseling Techniques on 22.11.2023</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).		

Plan of Action	Achievements/Outcomes
Awareness Programmes	JMJ Social Service Society, Nallapadu organized an awareness programme on personal Hygiene and AIDS
Participation in Competitions	Our students participated in Inter-Collegiate Competitions in ANU and received 1st prize in painting and Western dance and 3rd prize in Western group dance. One of our students Anitta Paulson was selected for inter-University Competition
Orientation Programmes	1) Orientation was given to students on free online training on web designing course 2) Orientation on Human/child rights was given by PARA social service organization.
Planning Health Camp	Health camp (Dental camp) was organized by Pratyusha Dental Clinic.
Planning and Execution of Community work	1) The students, teachers, and staff prepared Akshayapatra bags and students distributed them in a slum area.
Formation of committees for SSR preparation	This ensured smooth completion of work criteria wise and fostered shared responsibility and team work among the staff.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	25/08/2022
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2022-23	01/02/2024

15.Multidisciplinary / interdisciplinary

Basically B.Ed course is Multidisciplinary and Interdisciplinary in nature. Drawing theoretical aspects from philosophy, psychology, and sociology. Such ideas can be put together and blended into new theory and practice which are useful to teacher training programme. We invite guest speakers across disciplines students can explore their areas of interest and also choose of their choice.

During practice teaching and internship students are asked to work in pairs and groups. This kind of approach will foster intellectual curiosity, a critical thought process, self reflection leadership and teamwork skills. The steps being taken to train the teachers and trainees through a focused process and planned manner is one of the the highlights of NEP 2020 will play a significant role in the shaping of the future of B.Ed programme.

16.Academic bank of credits (ABC):

. Academic Bank of Credits : ABC is an online virtual space provided to students to deposit and accumulate the credits they earn during their courses offered by Indian Universities. Our B.Ed programme and M.Ed have choice based credit system prescribed by Acharya Nagarjuna University. As per ordinances there is internal and external assessment of students for all semesters. At present our institution is not registered for ABC, so there is no provision for multiple entry and exits during the programme.

17.Skill development:

The main thrust of Teacher Education Programme is to develop teaching skills. The institution is putting to develop teaching skills such as project management skills, problem solving skills. Creativity skill (preparation of TLM) Leadership skill (education and participation in Education club activites) Technical skills , Communication skills, Decision making skills etc.

Developing integrated skills and use of ICT is one of the units in pedagogy subjects. They learn and use online resources, social networking sites and determine hard and soft skills to develop. M.Ed students are doing certificate course on Time Managemtn skills through MOOCS Since 2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture,

using online course)

The promotion of Indian arts and culture is seen very important and it could be effectively impaired through integrating arts and culture into main curriculum which would not develop a strong sense of identity and aesthetic outlook but also enhances creative and cognitive skills among the teacher trainees. The existing curriculum philosophical foundations of education offers foundations of education and contemporary India and Education as courses in different semesters. These courses in different semesters. These courses have their roots in Indian Knowledge System.

Art Education is one of the courses in the 2nd Semester and gender, school society is another course in the 4th semester for B.Ed students, M.Ed students also have papers on philosophical foundations, sociological foundations, women education and Education studies which have their base in Indian Knowledge System). We offer pedagogy of Telugu as one of the subjects and faculty use Bilingual mode in their teaching student teachers are also permitted to teach in the language of their choice.

Along with Curricular activities, college gives equal importance to co-curricular activities conducted by several clubs and associations of students with guidance of teachers.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based Education is a student centric teaching and learning method in which the course delivery assessment are planned to achieve stated objectives and outcomes. It focuses on practice teaching, internship, project work, field work, outreach activities and dissertation work on M.Ed. All there help to maintain their legacy of strong commitment to produce skilful teachers at the end of every year . B.Ed students acquire disciplinary knowledge, communication skills, critical thinking, reflective thinking and problem solving skills, related skills, leadership and team work, ethical awareness and reasoning etc.

M.Ed students would transform into competent and committed academicians, curriculum developers, educational administrators through professional networking and research activities. They become empowered team leaders, culturally responsive, ethically conscious, reflective women teachers with social and human sensibility, meeting local, national and global standards in pursuit of holistic development of their students.

20.Distance education/online education:

M.A Education programme is offered in Distance Education mode through IGNOU. The Distance Education programs are conducted through online and offline modes there by leading to Blended learning. Our staff use different learning management platforms like Zoom and google for delivering the content to distance learners is carried out by Academic Counsellors is the form of evaluation of Assignments. Moocs courses are offered to B.Ed and M.Ed students and they do certificate courses in online education mode. There is no any distance education/online education run by the college to regular B.Ed and M.Ed programmes. We have initiated online classes to them during pandemic only. The college organized webinars on various topics successfully during pandemic in online mode.

Extended Profile

1.Student

2.1	181
Number of students on roll during the year	

File Description	Documents
Data Template	View File

2.2	150
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	10
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	View File

2.4	83
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	View File

2.5	Number of graduating students during the year	83						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File		
File Description	Documents							
Data Template	View File							
2.6	Number of students enrolled during the year	98						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File		
File Description	Documents							
Data Template	View File							
2.Institution								
4.1	Total expenditure, excluding salary, during the year (INR in Lakhs):	73888						
4.2	Total number of computers on campus for academic purposes	100						
3.Teacher								
5.1	Number of full-time teachers during the year:	26						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File	Data Template	View File
File Description	Documents							
Data Template	View File							
Data Template	View File							
5.2	Number of sanctioned posts for the year:	26						
Part B								
CURRICULAR ASPECTS								
1.1 - Curriculum Planning								
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words								

The curriculum prepared by our faculty members in different courses were modified and approved by College Board of Studies and then it was placed every year in academic council for suggestions.

Finally, the approved curriculum from academic council was presented for perusal of Governing Body of the college for implementation. Every year the content of the courses are reviewed through curriculum feedback mechanisms received from students, alumni and school heads along with the faculty members. The changes suggested were placed before the experts in the Board of Studies and Academic Council committee. The suggestions given by them are incorporated and relevant changes are made to the curriculum. After recommendations by the board of studies, it is placed in the Academic Council and it is passed after the changes suggested, it followed by the resolutions of Governing Body for implementation. IQAC suggest new initiatives to strengthen the quality of the curriculum approved by all the committees. College trains the students to develop required competency for quality teaching keeping in mind the Vision and Mission of the college. At the commencement of the program the institution distributes the syllabus approved for that year to each student and conducts orientation program to give awareness towards entire courses.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	View File

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

A. All of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	View File

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

A. All of the Above

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://www.stjosephbedcollege.ac.in/academics.php
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	View File

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives

including pedagogy courses for which teachers are available**1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year**

6

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	https://www.stjosephbedcollege.ac.in/academic.cs.php

1.2.2 - Number of value-added courses offered during the year

3

1.2.2.1 - Number of value-added courses offered during the year

3

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	View File

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

97

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

97

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	View File

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	All of the above
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File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	View File

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

15

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

15

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File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

A teacher should have thorough knowledge and skills of all other aspects related to teaching profession. Various co-curricular and extra-curricular activities are organized during the year with the active participation of talents, skills and abilities of the students. Apart from B.Ed., course, other value added courses, self-study courses and skill oriented courses are conducted by our college. Various lectures, workshops and programs are conducted for capacity building programs. The college provides opportunities for students to develop course related competencies and skills. The curriculum provides project based learning peer learning and co-operative learning. The allotted faculties members are actively participate in subject meetings, seminars and workshops to enrich their experience and knowledge. In order to develop sensitivity to the needs of the society, the institute organizes programs like visiting centers of mentally challenges, old age homes and social service organizations. Faculty make use of various internet search engines to update information, prepares digital lessons with power point presentations. Faculty makes optimum utilization of technology while planning teaching learning and all other activities to enhance teaching-learning process. All the activities conducted by the institution are documented in the form of committee reports and minutes.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The main objective of the institution is the holistic development of the students. To achieve this goal, the college imparts theoretical as well as practical knowledge to the students through internship programs, practical lessons, field visits etc. The college conducts visits and seminars to various schools to familiarize students with the diversity of school systems in India. Schools are considered according to the curriculum level of primary, secondary and higher secondary. The College provides continuous comprehensive evaluation system with flexibility and choice based quality education. The curriculum is planned in such a way that the students complete knowledge about various school systems in comparison with National and International systems of education. The syllabus at B.Ed., level and M.Ed., level exposes and gives learning experiences regarding contemporary issues and give learning experiences regarding contemporary issues of education gender school and society environmental education focusing about national and international issues of education at all levels. The practicum and project works in curriculum makes student teachers as an effective citizen who can influence the society at large with integrity character and discipline. The college gives importance to follow certain norms and standards to function properly in process of quality education.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Our institution adopts and follows the curriculum to furnish diversified experiences to the students. In order to achieve these aims students are given professional training in teaching by the following measures:

Daily morning prayers are organized in the college to inculcate discipline, moral, spiritual and emotional development in prospective teachers as well as constitutional values among the prospective teachers. Our college prayer includes Teacher's Pledge, National Anthem, Bible reading, Prayer, News reading and thought of the day - leads to the moral development of the student teacher. A student enrolled in the college is provided with the knowledge and skills necessary to become an exemplary teacher. The college imparts theoretical and empirical knowledge of teaching as a profession through skill of teaching competency at the micro level and develops relevant skills at macro level which leads them to understanding about the teacher and towards content of the subject. The institution follows student-centered approach, project method co-operative learning, peer learning, collaborative learning, project based learning focusing on the needs of the students and society students. Cultural activities, social activities, sports, Yoga, Birth and Death anniversaries of eminent leaders, cleanliness, and tree plantation are carried out in the college under the cultural and social programs. These activities consolidate to their provisional development as teacher.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

All of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

150

2.1.1.1 - Number of students enrolled during the year

97

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

64

2.1.2.1 - Number of students enrolled from the reserved categories during the year

64

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	No File Uploaded
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Response: The institution has established effective mechanisms to recognize and celebrate students' diverse talents. Upon entry, students are given the opportunity to showcase their abilities, allowing the institution to assess their strengths and areas needing improvement. Based on this assessment, appropriate remedial measures and guidance are provided.

A diverse range of programs is organized according to a well-planned schedule of events. Faculty members engage students through various interaction modes and promptly provide feedback to help students improve and develop the necessary competencies to excel as capable and talented individuals.

The institution actively promotes students' academic growth by conducting content tests in all subjects to evaluate their starting level. Students receive personalized assignments and projects, with individualized feedback provided. Additionally, brainstorming sessions, mind mapping exercises, and other activities are incorporated into the curriculum as needed to enhance students' learning experiences.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	All of the above
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File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	All of the above
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File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

4 : 1

2.2.4.1 - Number of mentors in the Institution

21

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Response: During the academic year 2022-23, St. Joseph's College of Education for Women implemented a dynamic teaching approach that embraced both online and experiential learning strategies. The majority of teaching activities were conducted online, utilizing platforms like Google Meet for participatory learning sessions such as focused group discussions and interactive Q&A sessions.

On the 26th of August, the Education Club was inaugurated, fostering a platform for academic and extracurricular engagement among students.

The B.Ed. teaching practice took place from the 6th to the 8th of December 2023, providing students with practical classroom experience.

The Internship Programme was conducted from the 14th of December 2023 to the 6th of January 2024, enabling students to apply their theoretical knowledge in real educational settings.

M.Ed. students leveraged online resources for data collection and engaged in virtual presentations and seminars related to their theoretical coursework.

Students were tasked with writing reflective pieces on their societal and educational contributions, drawing insights from various thinkers.

Inter-semester programs were designed to promote self-directed learning and civic responsibility through extension services.

Furthermore, St. Joseph's College of Education for Women offers certificate courses through MOOCs (Massive Open Online Courses), SWAYAM, and other e-learning platforms, employing blended and flipped learning methods to enrich the educational experience and facilitate lifelong learning.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	View File

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

21

File Description	Documents
Data as per Data Template	View File
Link to LMS	http://stjosephbedcollege.ac.in/
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

97

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Four of the above

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	https://www.stjosephbedcollege.ac.in/ict.php
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Response :

At St. Joseph's College of Education for Women, mentoring extends beyond conventional boundaries, focusing on both personal and professional growth. Within mentor-mentee groups, there is a dedicated effort to hone teaching competencies and nurture a well-rounded professional persona.

Central to our educational approach is the emphasis on teamwork, which manifests in various collaborative efforts. Lesson planning, for instance, is often conducted as a team, allowing for the pooling of diverse ideas and approaches.

Understanding and addressing student diversity is key to effective educational strategies. Our lesson plans are meticulously crafted to cater to students across the spectrum—from gifted to those needing more support—ensuring that no student is left behind.

Interpersonal skills are paramount, both during the training period and in professional settings. Our program emphasizes the importance of maintaining professional conduct with colleagues and authorities, facilitated through guided interactions and mentorship.

Preparing for a future in education requires more than just academic readiness; it involves building resilience and managing personal well-being.

We encourage our student teachers to stay abreast of educational trends and innovations by engaging with journals, magazines, and relevant digital platforms. This ongoing learning ensures they remain competitive and informed educators.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

<p>2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global</p>	<p>Five/Six of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Response: St. Joseph's College is committed to fostering creativity, innovativeness, intellectual and critical thinking skills, empathy, and life skills among our students. In line with the National Education Policy (NEP) 2020, we aim to enhance these essential skills, which also benefit our teaching staff.

To cultivate creativity among both students and teachers, we conducted a workshop on the preparation of Teaching Learning Materials (TLM). During this workshop, participants used low-cost and no-cost materials to create educational resources.

Additionally, to promote innovativeness in teaching methods, we hosted a National Webinar on "Innovative Teaching Methods and Techniques." This webinar was led by our senior faculty who provided insights into the latest educational techniques and methods, enriching the knowledge base of our participants.

Our M.Ed. students also play a vital role in this developmental journey by teaching lessons to B.Ed. students periodically. They are further exposed to assessing B.Ed. internships and teaching innovative lessons both at the college and in cooperating schools.

Through these initiatives, St. Joseph's College continues to support the holistic development of our students and teachers, aligning with modern educational standards and the goals set forth by NEP 2020.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

<p>2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)</p>	<p>All of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	No File Uploaded

<p>2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement</p>	<p>Eight /Nine of the above</p>
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File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	View File

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

All of the above

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

All of the above

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	No File Uploaded

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

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File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The institution meticulously selects internship schools based on multiple criteria including convenience, distance, safety, and comfort, prioritizing security for our female students. The ultimate list of schools is finalized by the District Education Officer (DEO). Upon DEO approval, students are assigned to their respective schools.

A week before the internship begins, the institution sends a formal communication to the school principal. This packet includes the DEO's permission letter, an attendance sheet, a feedback form for the headmasters (HMs), and a list of student teachers.

Students are thoroughly oriented to approach the internship with seriousness and dedication. They are trained to prepare lesson plans, gather necessary teaching materials (TLM), and use various educational strategies, techniques, and evaluation tools. Innovative models and approaches are practiced in simulation sessions.

Teacher educators at the institution serve as master teachers, providing guidance, supervision, and continuous feedback to M.Ed. students to enhance their teaching skills and professional development.

Students are provided with observation sheets and taught various classroom assessment strategies.

Student teachers are placed in various types of schools including government, private, and aided institutions across rural and urban areas.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

97

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	No File Uploaded

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching
Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests
Organizing academic and cultural events
Maintaining documents Administrative responsibilities- experience/exposure
Preparation of progress reports**

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	View File
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The institution meticulously plans the internship program for its students, ensuring strategic school placements aligned with student needs and methodologies. Upon obtaining permission from the District Education Officer (DEO), schools are selected based on proximity to students' residences, with hostel students being assigned to schools near the college campus.

Each selected school hosts a group of five to twelve students, equipped with all necessary documents and briefed before departure. Teacher Educators play a pivotal role, assisting student teachers in conceptualization, lesson planning, and assessment tools.

School Principals oversee student teachers' activities from entry to exit, ensuring discipline, punctuality, completion of class schedules, and participation in school events. Attendance is managed through a sign-in sheet with the Headmaster (H.M), who may grant Casual Leave (C.L) when necessary.

Upon reporting to the Headmaster, student teachers engage with subject-specific teachers who assign lessons, observe teaching, and provide feedback. Lesson structuring, class activities, homework assignments, and assessments are conducted under teacher supervision, with final grades awarded by these mentors.

Peer collaboration is encouraged among student teachers within each school, fostering idea-sharing, mutual support, and teamwork in

preparing Teaching-Learning Materials (TLM) and academic tasks, promoting emotional and academic solidarity among peers.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	No File Uploaded

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

26

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

10

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

345

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

345

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

Regular staff meetings serve as platforms for in-depth discussions on current developments and issues in education. These sessions focus on how evolving knowledge can enhance learning and teaching programs, while also highlighting emerging trends in the educational landscape

Initiatives for Personal and Professional Development:

In-house discussions are integral to staff meetings, where knowledge-sharing enhances learning and teaching programs, with a focus on emerging trends.

Specialized areas within teaching as a profession are identified and revisited in alignment with NEP 2020's thrust areas. Faculty organize seminars, webinars, and capacity-building sessions tailored to areas of interest and need among staff members.

Collaborative efforts are guided by resolutions set forth by the Internal Quality Assurance Cell (IQAC), fostering personal growth alongside institutional development.

Faculty actively participate in and organize seminars, webinars, workshops, and other development programs to stay abreast of advancements in education.

Faculty members hold esteemed positions, providing consultancy and advisory services to reputed schools, colleges, and NGOs, facilitating mutual intellectual growth.

Engaging in minor and major research projects funded by organizations like ICSSR, UGC, and PMMMNMT contributes to ongoing professional development and knowledge creation, with a continual pursuit of new project opportunities.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe

details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

As the B.Ed. program emphasizes continuous internal evaluation of student learning, several key assessment components are integrated into the training process:

Trainees engage in micro teaching sessions where teacher educators closely observe and provide feedback, assigning grades based on performance.

Similarly, during actual teaching practice sessions, teacher educators provide feedback and assess student teachers' performance.

Two mandatory internal tests are conducted each semester, designed by teachers to assess theoretical knowledge systematically. Detailed feedback is provided to highlight mistakes and areas for improvement.

Additional informal assessments like slip tests may be conducted by lecturers based on their discretion.

Trainees' classroom behavior, punctuality, participation, and overall performance are considered in the evaluation process.

- Trainees are required to submit activity records and other relevant documents for internal evaluation before external assessment.

- Project activities such as community work and action research are incorporated into the evaluation process, promoting practical application of learning.

The assessment of student teachers' teaching abilities and theoretical knowledge is conducted in a phased approach, combining practical teaching evaluations with rigorous theoretical assessments. This comprehensive evaluation framework ensures that trainees receive targeted feedback and support for their professional development.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The college has established a transparent, time-bound, and efficient mechanism to address examination-related grievances. Students are encouraged to approach lecturers, the principal, or the management directly to resolve any issues they encounter during examinations. Alternatively, students who prefer anonymity or are uncomfortable approaching individuals directly can submit their grievances or suggestions through the grievance redressal cell or suggestion boxes available on campus. The primary objective is to respect each grievant's concerns and provide a timely solution.

In cases where students believe their marks are unjust, they have

the option to apply for re-evaluation following established norms and procedures.

For internal tests, if a student encounters difficulty during the scheduled exam time, they are granted another opportunity to take the test. Additionally, students facing attendance shortages can also avail of the college's grievance process. Genuine cases are carefully considered, addressed promptly, and resolved to ensure fairness and transparency.

During the pandemic, to accommodate the challenges of remote learning, online exams were conducted. Students experiencing connectivity issues, power outages, or other genuine problems were permitted to take their exams at a later time to ensure they had a fair opportunity to demonstrate their knowledge and skills under equitable conditions.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

At the beginning of each academic year, the institution prepares a comprehensive academic calendar that aligns with the university's schedule of events. This calendar encompasses all essential information, including teaching-learning schedules, upcoming events, and key dates such as internal test deadlines, semester-end exam dates, and submission deadlines for records and assignments. Internship and practice teaching schedules are adhered to, with assessments conducted during these programs according to the established timelines.

Internal examinations are conducted as per the predetermined schedule, and assessment results are provided within a week of the exams. Faculty members uphold transparency and accountability in the conduct of internal evaluations, ensuring fairness and consistency.

Faculty members enjoy autonomy in crafting question papers,

determining formats, content, and approaches for assessments. During the pandemic, faculty members diversified internal assessment methods to maintain educational quality under challenging circumstances.

Internship programs are structured at various levels to evaluate student teachers' progress and teaching skills improvement. Occasionally, schedules may be adjusted based on requests from cooperating schools. In-house teaching programs, including peer teaching and innovative teaching sessions, are diligently followed as per the schedule.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The institution adheres to the common core curriculum as prescribed by the university norms. The curriculum is implemented to reflect the learning outcomes that align with the institution's vision and mission.

At the core of the teaching-learning process is a student-centric approach that emphasizes experiential, participatory learning, and problem-solving through modern pedagogical methods.

The curriculum transaction is designed to foster expected behavioral changes as delineated in the Course Learning Outcomes (CLOs), which are mapped to the Program Learning Outcomes (PLOs) to gauge differential improvement and sustainable attainment of educational goals.

Practical activities aligned with PLOs include assignments, seminar presentations, observations, journal readings, and lesson planning. These activities promote critical thinking, reflective practice, and effective communication.

B.Ed. students engage in action research within pedagogical subjects to propose solutions applicable to local contexts, while M.Ed.

students focus on globally relevant research topics that enhance their research skills. This is accomplished through systematic documentation of dissertations and their defense.

Additionally, select courses from platforms like SWAYAM and MOOCs are integrated into the curriculum and evaluated to enrich the educational experience and meet the evolving educational standards.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	View File

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Concept attainment fosters a nurturing effect among student teachers. Learning tasks across undergraduate (UG) and postgraduate (PG) courses are meticulously designed to promote conscious thinking and enable students to grasp the essence of concepts while reflecting on the thinking process.

To ensure clarity in professional expectations, specific rubrics are developed to identify and evaluate observations that align with desired professional standards. Personal growth indicators such as self-awareness, self-worth, active listening skills, classroom management dynamics, joyful learning strategies, creation of supportive environments, empathy skills, and higher-order thinking activities practiced during internships serve as evidence of learning outcomes pertaining to both professional and personal attributes.

Experiential learning techniques, including concept writing, mind mapping, and recreational activities, are employed to deepen engagement with course content and facilitate the design of learning tasks aimed at documenting student progress toward achieving Program Learning Outcomes (PLOs). Projects undertaken each semester serve as invaluable sources of learning that extend beyond textbook knowledge.

Peer teaching sessions are aligned with PLOs and rigorously monitored to ensure adherence to educational objectives.

Co-curricular activities and participation in certificate courses are graded within the framework of add-on certificates, reflecting students' professional aspirations and interests.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

97

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

To begin, an assessment of the developmental stages of pre-service teachers is conducted. This evaluation informs the training process, which encompasses both academic and practical components. Specific assessment strategies are employed throughout, including continuous internal assessments and project-based learning.

During the training, school teachers' assumptions and predispositions regarding methods and techniques are challenged and demonstrated, transforming them into assessors of their own growth. This journey starts from initial confusion and fear to developing a balanced approach towards instructional strategies in physical classrooms, understanding the challenges of classroom management.

At this stage, pre-service teachers are assessed on their ability to learn new techniques sensitively, employ individualized learning methods, and apply hands-on experiences. They reflect on their performance from the outset of the program, using reinforcement techniques where necessary. Ultimately, they demonstrate their competency through presentations in practical and theoretical exams, showcasing their cultural competence and overall preparedness for teaching roles. This comprehensive approach ensures the continuous improvement and readiness of pre-service teachers as they transition into professional educators.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

<https://forms.gle/dovneDFPYnmdCZ3x8>

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

Nil

File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	View File
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

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File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

Nil

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

11

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

Nil

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Nil

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

Nil

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

Nil

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

Nil

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Constructed in 1946 with a built up area of 1.54 Acres the development and maintenance of infrastructure and learning resources are managed by the state Government and the management modern facilities are instituted as per requirements of the Apex bodies.

Class Rooms: All class rooms are spacious and well ventilated fitted with a sufficient number of lights, fans, boards and other requirements. Science Laboratory is designed as multipurpose class rooms where both theory and practical's go hand in hand.

Conferences, Seminars, Guest lectures are organized in the Study hall, Jubilee Hall and Stanislaus Hall for seminars and staff meetings we have separate Board room and seminar hall. Computer Laboratory is well furnished with a server and 50 systems with high configuration, head phones, interactive brand Internet and a Wi - Fi connects on.

Psychology Lab is equipped with tools and psychological tests which are made use by M.Ed., students for dissertation purpose. Seminar halls are fitted with LCD which are used for seminary work and conferences and other meetings. Library seating capacity is about 200 with a separate room for research.

Sports field. The infrastructure includes a Sports room with the equipment required for indoor and outdoor games. Gymnasium is kept open both in the morning and in college hours for staff and students.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

11

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://stjosephbedcollege.ac.in/ict.php
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

228604

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The Library of our institution was fully automated during the year . The software used for Automation is SOUL 2.0 Purchased from INFLIBNET online integration and issuing of books by using software will be carried out in the next session. At the same time Library will be integrated through the college website to know about the books available in the Library. The College was is also a member of INFLIBNET to access its e-resources online. The Library is in a spacious hall in cod and peaceful area with proper seating capacity. The Library being the most important of the teaching- learning process and the ever expanding need of the institution management always try to provide all the required material. Stock register is maintained in the Library . The Library remains open from 10.00 am to 5.00 pm on all working days. The students of the college can access the Library resources to enhance their knowledge.

File Description	Documents
Bill for augmentation of library signed by the Principal	No File Uploaded
Web-link to library facilities, if available	http://stjosephbedcollege.ac.in/library.php
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The Library has an E-Resource access unit that caters to the needs of students in accessing the internet. It is equipped with 14 Desktop Computers, students use this facility extensively to access E-Resources for their on line based assignments. The E-Resources unit in the Library is integrated with Library Management software through which students will be able to access the digital collection of the College Library . The collection includes Question Bank, Theses Abstracts, Research tools, Competitive exam material.

N-LIST :- The College Library has subscribed to the project entitled "National- Library and information services infrastructure for Scholarly Content (N-List) provided by INFLIBNET Centre, an initiative of MHRD through this we have registered all the staff, scholars, and department have obtained and provided the individual Login ID and Password to the access the subscribed E-Resources remotely from the N-List platform.

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

Two of the above

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

11329

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

94

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

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File Description	Documents
Data as per Data Template	View File
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

There are different digital technological facilities available in the College. The institutional provides IT Facilities including WI-FI Computer Lab, Language Lab, Seminar hall, smart Classrooms, library and administrative office. All of them are well equipped with the internet connectivity to help students, faculty and administrative employees to carry out their academic and other work smoothly. There is an open access to WI-FI Connectivity for all

students and staff members. The different educational websites are shown to the students with the help of digital devices. CCTV is installed in the College. The IT structure is well repaired and maintained from time to time. Regular updating of Software and antivirus etc is also taken into consideration from time to time. The College Website is monitored and updated from time to time.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

1:2

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	View File
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

One of the above

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	http://stjosephbedcollege.ac.in/ict.php
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	http://stjosephbedcollege.ac.in/ict.php
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

559106

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The ICT Resource management committee of the college oversees the comprehensive Annual maintenance contract (AMC) for various equipment and systems, including computers, printers, servers campus network, campus Wi - Fi, and CCTV systems In - house technicians conducted by local electrical authorities. For physical and support infrastructure maintenance and upgrades, the college appoints a dedicated campus Administrator and campus managers they oversee the upn keep and enhancement of buildings hygiene of the rooms, water supply, waste management, and laboratory facilities. Faculty members along with trained technical support staff regularly maintain and

upgrade these facilities. Library is maintained neatly with all required facilities. The college campus is meticulously maintained by dedicated support staff assuring to remain it lush green students will enjoy playing sports and games every day.

The college has 3 big halls Stanis Laus Hall, Study Hall, and Jubilee Hall to conduct different Academic and co-curricular activities.

Students are encouraged to make use of computers for power point presentation of their seminars and projects. Students attendance are recorded by Biometric system regularly as St. Joseph college is a minority Christian Institution it encourages and conducts different kinds of programmes like guest lectures, quiz programmes celebrates communal Harmony week, Rally's and participated in Social awareness programmes. all to conduct different to conduct different Academic andHH

File Description	Documents
Appropriate link(s) on the institutional website	http://stjosephbedcollege.ac.in/index.php
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	View File
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	View File
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
9	97

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

5

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

Nil

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Student council started under the leadership of the principal every year at the beginning of odd semester from class, class representative (C R) are elected / selected on the date of election announced by the principal in consultation with student association - office one day before.

The office bearers of student council along with the CR's are actively involved in various annual events of the institute.

Annual day sports day event to give away the awards for winners in various academic and sports activity conducted throughout the year.

The cultural / sports are also conducted throughout the year with the involvement of student representative.

Student representatives are actively involved in the overall institutional development and student welfare activities.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

1

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

St. Joseph's ALMA-The Alumnae Association of St. Joseph's college of Education for women, Guntur is functioning actively since 1996 from the Golden jubilee of the institution onwards. The Alumnae association of our college is the back bone of our alumnae members which is supportive to our students for their career and other activities for quality enhancement in the field of education and other related fields of extension services.

The alumna contributes to the growth and development process of the college. The alumnae helps in establishing networking with all students, it helps the college in updating about the placements of pass out students in schools. Its feedback has helped in improving the existing curriculum, organizing new activities, etc. It has given many healthy suggestions for the augmentation of the college. Helps in publicity.

The alumni association contributes significantly for the development of the institution by extending their contribution in various ways, such as:

- Guest lectures on various subjects and provide guidance from the experts of various fields to the students.
- Most of our alumni are in teaching profession they share their knowledge and expertise with the students.
- Alumni association helps to organize and arrange seminars, workshops and motivational lectures.
- Alumni association provides information about job

opportunities available in their respective areas.

- Our alumni association motivates the students for research activities.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The Alumnae Association has effectually assisted the college in its growth and development process by offering encouraging feedback. It helps close the growing distance between previous students and the present students. The association appreciates the contributions made by all graduates and views them as a source of inspiration. The alumnae Association plays an active role in motivating current students as well as nurturing and encouraging special talent by involving them in the college activities which are as follows.

College activities:

- Providing lifelong learning through lectures, discussion sessions and conferences conducted by eminent alumnae and current faculty.
- Alumnae provide guidance in solving issues of practice teaching.
- Supporting current students through different mentoring either being a part of on campus lectures or through online, provides internships, recruit fresh graduates.
- Act as judges in cultural and sports competitions.
- Provide guidance for NET, SET, TET and M.Ed.
- It furnishes information about job opportunities in schools.
- It helps the college in updating about the placements of passed out students.
- In the admission process also our Alumnae recommended their friends to take admission in St Joseph's College of Education for women.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

St.Joseph's college of Education for women embodies a value-based education system. Despite undergoing progressive changes, Our College is fully committed to uphold legacy. This legacy encompasses our core principles, values and ethics instilled by our esteem founder Fr.Mathias Wolf. The college is managed by JMJ Society Guntur province, head quartered in Mangalagiri, Andhra Pradesh. St.Joseph's college of Education, governing body selflessly serves and tirelessly strives for the holistic development of our students, under the guidance of honorable correspondent and secretary Sr.Dr.G.Therisamma, and the principal prof T.Swarupa Rani

The institutions primarily focus to expose students to the latest educational technology, igniting their interest and engagement in acquiring multiple skills to enhance their teaching abilities and employment prospects. Nurturing students into integrated individuals is a shared responsibility. The governance of the institution exemplifies effective leadership and participatory mechanism aligned with the college vision andmission, as outlined on the college website

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The institution embraces a democratic and participatory approach to governance, Ensuring active involvement of all stakeholders in its administration. The principal and faculty and students, every stakeholders contributes to the growth and development of the college. The principal and faculty members are integral parts of the management. The college management takes effective measures to encourage and support staff involvement in enhancing the college's effectiveness and efficiency throughout the year. Within the college, there exists a representative body for students known as the "Student council". This council plays a significant role in the teaching, Learning and support services.

The student council comprises the following positions

1. President
2. Secretary
3. Cultural secretary
4. Sports secretary
5. Class representative

Are elected according to established rules. The selection process involves voting, where transparency is maintained through the involvement of concerned faculty. To foster decentralization and participatory management, The College has assigned different responsibilities to teaching and Non-teaching faculty members. This promotes a sense of shared decisions making and distributed authority throughout the institution.

File Description	Documents
Relevant documents to indicate decentralization and participative management	No File Uploaded
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The institution conducts regular internal and external audits at the end of each financial year.

Academic Transparency:-

College academic calendar is prepared, outlining all academic and Non-academic activities in advance, by the guidelines provided by, Department of Education, Acharya Nagarjuna University. Timetables and workloads are also created and circulated among all faculty members. The class incharge is responsible for maintaining absent records and attendance registers. An Examination co-ordinator takes responsibility in conducting internal examiners, submitting student applications for exams, preparing datasheet, Sending marks statements, Activity records to the university with collaboration of institutes examination committee to ensure smooth examination process. The principal holds overall responsibility for the administration and academic functioning of the institution.

Administrative Transparency:-

All administrative activities are conducted fairly and transparently. All records are maintained. These records are regularly updated and made accessible.

The admission process for B.Ed is merit-based and fair involving entrance test conducted by PG CET convener, Govt of AP. As our college is affiliated to Acharya Nagarjuna University. Web counseling will be conducted and the students have a choice of to choose the college. After allotting the candidate the remaining seats can be filled through spot-admission.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institutional strategic plan is effectively deployed.

The plan aligns with the college's over arching goals and is dedicated to delivering high quality education, conducting research, and producing skill-oriented human resources. The strategic plan focuses on various core themes that drive the college's development and pursuit of success in a systematic and balanced manner.

Strategic plan deployment:-

The Institution ensures to provide sustainable infrastructure as its strategic goals.

- Class room equipped with ICT facilitates.
- Sports facility
- Library equipped with journals, Books etc.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	http://stjosephbedcollege.ac.in/Governance.php
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Policies:-

The management governing body grants approval and ratification of

various policy decisions of the college. The governing body approves budget for administrative, academic and research programs and activities. Governing body is also helps to make regulations for various co-curricular and extension activities. The principal of the college has the power to construct committees and cells. According to the need uploaded in the given format. Regular meetings are held in order to maintain continuous communication between staff and principal. All the meetings and decisions taken are monitored by the IQAC.

Administrative setup:-

St. Joseph's college of Education, Guntur has a well-defined organizational structure. The college is managed by JMJ Guntur province. Our Governing body reviews and evaluates academic progress, administrative process, co-curricular and extension activities of the college. Different committees are constituted for quality administration. The academic committee reviews the academic and administrative functioning of college.

File Description	Documents
Link to organogram on the institutional website	http://stjosephbedcollege.ac.in/Governance.php
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Three/Four of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

Minutes of the meeting of various bodies cells/committees which is successfully implemented is as follows.

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation and institutionalization, the college established the internal quality was established in the college.

The IQAC is consistently working on to promote the quality cultural in its all spheres of the college activities, and its efforts towards promoting holistic academic excellence.

The IQAC monitors the implementation of vision and mission of the college. IQAC prepares prespective plan of development for the college and execute it in a strategic plan of every year.

The institution would like to highlight the following activities of the IQAC.

1. Feedback from students, Alumni, Principals, and Teacher Educators.
2. Improved teaching-Learning and evaluation process.
3. Effective delivery of curriculum enhanced usage of ICT tools.
4. Organizing seminars/workshops/conferences and guest lectures.
5. Recognizing and facilitating distinguished alumni.
6. Organizing staff programs.
7. Academic Audit.
8. Clean & Green campus.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Various welfare measures are being practiced in the institution for teaching and non-teaching staff.

- 1.
2. Financial support to the teachers for their professional growth.
3. Free health services.
- 4.
5. Uniforms for supporting staff.
6. Promotion given to the eligible faculty.
7. The faculty and staff provided with salary in advanced when they are in need.
8. On important programs, the management provides lunch to all the faculty and staff.
9. Every year the teaching and non-teaching staff are given gifts during the teacher's day and Christmas day.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	View File
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

3

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

0

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff
Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The college has a systematic general process to assess both its teaching and productivity in accordance with the college's program educational objectives. The objective is not only to evaluate the performance as per established norms, but to identify potential aspects for improvement that an eventually lead to further progress and growth.

In this respect, the college strictly adheres to the UGC regulations on minimum qualifications for the appointment of the teaching faculty, who in due course staff may upgrade their qualifications.

The salient features of the performance appraisal system:

- The management appreciates and gives increments for genuine contributions towards the welfare of the institution.
- Minor and major research projects are encouraged to be taken up and duly forwarded through proper channel.
- Faculty in encouraged to contribute to college journal and UGC approved journals.
- Performance appraisals focuses on improvement area of professional knowledge, practices and engagement.
- The Non - teaching staff are also assessed through annual performance appraisals:
- For the contingent staff, the college has its own criteria to evaluate their performance periodically factors such as character, habits, abilities, capacity to do hard work, discipline, reliability, relations with other non - Teaching staff and academic staff, cooperation with superiors, subordinates, colleges, students and public, organizations, communication skills, technical abilities are all considered during the appraisal for assessment.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The college prepares budget in the month of December for the next financial year and submits to the Society based on the present nine months actual expenses keeping in mind the following three months assumed expenditure. After assessing the available resources, plan for the next financial year in the month of April after presenting and approved by the Finance Committee and Governing Body of the College respectively. Considering the actual value from R & P statement, the final budget is prepared and send for approval to the Governing Body of the Society.

The College practices a transparent financial management policy through internal and external audits, wherein the role of the internal and external auditors is clearly defined. The internal auditors examine issues related to the College's practices and risks, while the external auditors examine the financial records and raise opinions regarding the financial health of the College. Internal audits are conducted annually and external audits are conducted twice in a year.

Individual faculty members document their purchase requirements and submit it to the Head of the Institution. Which inturn is forwarded to the financial committee. The requirements are vetted and earmarks items that can be purchased within the annual budget constraints. The final list is then produced during the Governing Body Meeting for approval. Once approval is obtained, the finance committee sends out a request for proposal

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

11000

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	View File
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The College offers B. Ed and M.Ed programmes. While the M.Ed is self-financed, the B.Ed course is run with funds from student tuition fee, UGC and Autonomy grants. In addition to this, the College has aided faculty, salaries are paid by the State Government.

Carrying out a financial resource mobilization strategy includes but is not limited to the following: Identifying potential sources of funds; Actively soliciting pledges; Following up on pledges to obtain funds; Depositing these funds, and Recording the transactions along with restrictions on their use. The strategy makes a vital link between external funding, challenges and the continued internal improvements necessary to achieve the objectives.

The Governing Body and the Finance Committee have mandated the

College with certain financial parameters for operations:

Optimum utilization of assets i.e. land, buildings, equipments, furniture etc. Conduct feasibility studies before the implementation of any new endeavors emphasizing quality. Effective administration that nurtures quality and promotes a competitive environment that results in additional revenue generation. Involving the Alumni so that they fund educational projects.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The college consisted IQAC as per UGC Guidelines. It has initiated a lot of steps to improve quality and brought in best practices to the college. The IQAC prepares perspective plan of development for the college and execute it in a strategic plan of every year.

The following activities of the IQAC.

1. Feedback from students, Alumni, Principal and Teacher Educators.
2. Improve Teaching-Learning and evaluation process.
3. Organizing seminars workshops/conferences.
4. Recognizing and facilitating distinguished alumni.
5. Academic Audit.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process

periodically in not more than 100 - 200 words.

Our college has academic planning committee which works effectively for the betterment of student community. IQAC system regularly conducts meeting to review the effectiveness of the whole Teaching-Learning process. Begin the member of the following committee the IQAC tries to give valuable suggestions for the improvement and smooth function of the college. IQAC collects feedback from all stakeholders such as students, Faculty, Parents, Alumni, Staff. This helps it in identifying our strengths and weakness and taking corrective measures to enhance our teaching learning endeavors.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

9

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality

initiatives with other institution(s)
Participation in NIRF

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	http://stjosephbedcollege.ac.in/IQAC.php
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://stjosephbedcollege.ac.in/AQAR.php
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Institution keeps track of the Incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives.

Response:-

Our institution strives and matches towards excellence in the following areas after first cycle.

- 1. Research center was established, which is affiliated to acharya nagarjuna university Guntur.**
- 2. Smart boards for effective teaching learning were arranged in the classrooms.**
- 3. Value added courses have been introduced by the college.**
- 4. The library has been upgraded and more equipped.**

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The energy policy of SJCE articulates in organizing structured programs to promote awareness on the proper management and conservation of energy that models a resource - efficient and low - carbon campus which demonstrates practice for sustainability.

Through the policy, the college focuses on the following objectives.

- Utilize energy resources efficiently by introducing innovative technologies
- Promote efficient use of renewable energy.
- Optimize the energy consumption and cost
- Mainly college focuses on 5 R's.
- Regular monitoring and follow up services / Procedures managed by the college energy management cell for effective implementation at college level.
- Train faculty, non teaching staff students and those keeping staff to make the institute a role model in the area of energy conservation.
- Promote awareness related with energy conservation among various sections of society.
- Maximum use of day light for indoor illumination and natural ventilation.
- Periodic maintenance and replacement of other lights / lighting fixtures to LED.
- Maintaining a sustainable approach by use of existing equipment efficiently till its life cycle ends and replacing with more efficient equipment when necessary.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The college takes the responsibility to ensure that all the campus wastes are disposed responsibly by using proper waste segregation mechanism at the source and if possible, converting it in to value added environment friendly product or managed by government approved registered waste contractors. The purpose of the policy is to facilitate implementation of the action plan brought out in "National Environment policy 2006" on management aspects of hazardous waste including their minimization, environmentally sound management and active promotion of transfer and use of cleaner technologies.

Main objectives are:

- To ensure that waste management is performed a accordance with all waste legislative requirements, including the duty of care and to plan for future legislative changes and to mitigate their effects.
- To minimize waste generation at recycling over the disposal of wastes in a cost effective manner.
- To provide clearly defined roles and responsibilities to identify and co-ordinate each activity of the waste management.
- To promote environmental awareness in order to increase and encourage waste minimization, reuse and recycling.
- To invest in to the expansion of recycling opportunities on the college campus and transform waste into value added products.
- To ensure the safe handling and storage of wastes on college campus.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	
File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific components	View File
Any other relevant information	No File Uploaded
7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	
File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	View File
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words	
<p>Ensuring that college is well maintained is not only conducive to productivity. It also increases the likelihood of expecting more students. The institute promotes and aligns goals to national mission of swatch Bharat or clean India which bring about change in behavioral and attitudinal aspect of habitants.</p> <p>The college highlights ad take care of every basic parameter of maintenance of cleanliness like personal hygiene, safe water, waste</p>	

water, disposal, solid waste disposal, food hygiene and environmental sanitation. The college has frame work in terms of policies for waste management (solid, liquid and water, Hazardous /E waste)

In a quest for healthy and sustainable campus, spaces with plantation have a vital role. To add to the green cover of the college many tree plantation drives have been conducted by the college. The college also adopts saplings distribution program as an act of promoting environment and sustainability in events and functions In order to reduce the pollution the college prohibits intra movements of vehicles as to enhance the indoor air quality of the campus which in return reduce the air pollution.

The college is resilient in development of dedicated team for maintenance of water system, drainage and water management system in the campus. Safe drinking water sources are present at many places throughout the campus.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	View File
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

7800

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

St. Joseph's College of Education for Women has its very humble beginnings on the 1st July in 1946 and meant solely for the training of women teacher graduates and post graduates of all creeds and communities in general and Christians in particular presently the college offering B.Ed and M.Ed programmes is affiliated to the Acharya Nagarjuna University, Nagarjuna nagar.

St. Joseph's College of Education is located at the prime location in every aspect and provides lush green locality to students local advantages.

- Metri station in the vicinity (with in half k.m)
- College is located to centre of the town
- Sufficient green are a in vicinity of college.
- Easy accessibility to college with connectivity via public transport.
- 2417 CC TV surveillance inside and outside the college assists the community to control any anti - social activity in the near by area.
- Utmost care is taken to maintain cleanliness and greenery in and around the college.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

<p>7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	View File

<p>7.2 - Best Practices</p>
<p>7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format</p>
<p>BEST PRACTICE 1 - 2022 - 2023</p> <p>Title of the practice</p> <p>Workshop on 22nd November 2023.</p> <p>Description</p> <p>Equipping teachers with guidance and counseling techniques collaboration with Spandana EDA. International foundation.</p>

Objectives of the study

To deal with specific problems related to academic, vocational, career, Psychological, emotional and social.

The content

Therapies related to behavioral, cognitive, emotive psycho and Humanistic.

Evidence of success

Student acquire the knowledge and understanding the uses of therapeutic techniques.

Problems encountered

Nil.

Notes

Interactive and demonstration sessions are successful.

BEST PRACTICE 2- 2022 - 2023

Title of the practice

Akshya Patra

Description

Community activities keeping in view its vision and mission.

Objectives of the study

Students and teachers contribute rice groceries

The content

Focused on precautionary measures and handling the infection.

Evidence of success

Students get the information to prevent and control to spreads the infection.

Problems encountered

Students face the internet problem to attend.

Notes

Explained about the systems, prevention measures.

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Value based education aims at training the students to face the outer world with the right attitude. It is essential to develop an individual and help her lifelong in many ways. It is a process of overall personality development, of a student which includes character development, personality and spiritual development.

- Daily routine starts with a assembly. In the assembly we follow the format
- Prayer song
- Prayer
- Teachers pledge
-
- News reading.
- Thought for the day.
- National Anthem. And also each every Wednesday in our college one of the staff member host the flag, after that patriotic song will sing and the same staff member will give the message to the children.

This helps them to develop their patriotism and overall personality.

Prayer sessions increase one's emotional social maturity. Each day

students have a games period, in that time students play different games Mr. Isaiah Sir, physical director guide them and train the students to actively participate to play and gain all the benefits of games. It helps to students be active healthy and happy.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	No File Uploaded