

St. Joseph's College of Education for Women

Opp. Sambasivapet 2nd Lane, Naaz Center, GUNTUR, A.P., INDIA.
(Under the Management of Society of Jesus Mary & Joseph)



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REPORT AND PHOTOGRAPHS OF TEACHER ORIENTATION PROGRAMMES



T. Swarnapalani

PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

ST. JOSEPH'S COLLEGE OF EDUCATION FOR WOMEN GUNTUR

TEACHER ORIENTATION PROGRAMME

Faculty Induction Programme Report

2022-2024

General Orientation

Every academic year, before commencement of the course, teacher orientation programme would be conducted. The correspondent and the principal of the college takes the initiative for orientation. The meeting was conducted on 10 March 2022 at Board Room with a word of prayer. All the Course Learning Outcomes (CLOs) and the Programme Learning Outcomes (PLOs) are discussed with the staff and plan accordingly regarding all the programmes and activities of all the semesters.



**Teaching and non-teaching staff gathered at Board Room
on 10-03-2022 to discuss about the Teacher Orientation programme.**



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Orientation to Communal Harmony Week

The Principal, the Administrator and the Staff gathered at Board Room on 20 November 2022, to discuss about Inter- Collegiate Competitions. Planning of all the activities mentioned below were discussed in this meeting.

- the list of colleges to be included,
- number of participants to be included,
- their hospitality and
- the judgement of the competitions.



Our senior staff Dr. J. R. Priyadarsini orienting the staff about Communal Harmony Week on 20-11-2022

T. SwamyRani

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Orientation to Newly Appointed Faculty

During the year 2022-23 three faculty members were appointed afresh. The newly inducted faculty members are Sr. Roselin Arulandu, Sr. A.F. Chandra Thainese and Sr. Ch. Sincy Francis. They were welcomed on 03 June 2023 by the Correspondent, Principal, and the Staff. The main areas for mentoring were regarding departmental work, planning and executing various programmes, understanding the documentation process for the departmental work and orientation towards general rules and regulations. Mentoring was also done for internal assessment procedures and other such matters pertaining to teaching-learning and evaluation. The vision mission of the college, the perspective plan and the quality assurance measures adopted by the college were elucidated during the faculty development programmes by the IQAC.



Staff member Dr. T. S Subhashini, Lecturer in Education

welcomed the newly appointed staff



T. S. Subhashini

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NAAC Orientation

Our institution decided to seek for NAAC Accreditation for assessment. For this purpose, our college is preparing for its report. All the staff have gathered at Board Room for the induction programme on 10 August 2023 for orientation. Dr. Ch. Bala Narendra Prasad had given an orientation regarding SSR preparation in a detailed manner. All the staff noted the important aspects to be considered in preparing the SSR for NAAC Accreditation.



Dr. Ch. Bala Narendra Prasad has given orientation regarding SSR preparation

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Report of Faculty Induction Programmes

2021-2023

Orientation to Offline Classes

The principal oriented the staff members about the offline classes after lockdown in a regular stream on 08 February 2021. She also explained to them their duties, semester wise programmes and activities work allocated to fulfil the programme learning outcomes and the course learning outcomes. The periodicity and the procedure of internal assessment, internship and other semester activities were duly elucidated by the principal to the faculty members.



Prof. T. Swarupa Rani Guiding the staff for offline classes

T. Swarupa Rani

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Workshop Orientation

In this meeting orientation was given to the faculty about workshop on Human Rights and Sustainable Development, Gender Discrimination and Child Labour on 27 February 2021. The staff were given responsibilities to organise this programme in a peaceful manner.



Dr. B. Srilatha, the faculty of the institution orienting the staff about the workshop

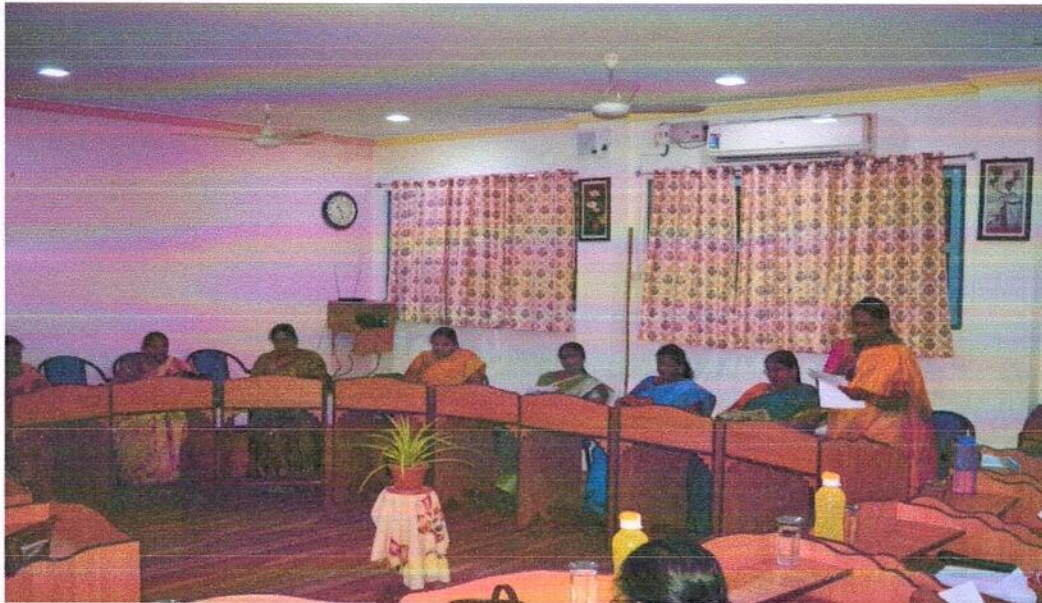
T. Sivasubbarani

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Teaching Practice and Internship

A meeting was conducted on 08 March 2022 on students teaching practice about the allotment of lessons, lesson plan corrections, teaching schedule etc., and also, discussion was carried out regarding internship. Regarding this teaching lessons, schedule of internship, schools list, and the supervision of the students were discussed.



Dr. Priyadarsini, the faculty, orienting on internship programme and activities

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NAAC Orientation

Orientation regarding NAAC was conducted on 10 June 2022. Father Joji Reddy from Loyola Academy, Hyderabad gave an orientation on structure of NAAC Criteria. All the staff got complete knowledge about the criteria and its preparation. The meeting was longed for 2 hours regarding preparation of each criterion.



Orientation to staff members by Father Joji Reddy SJ



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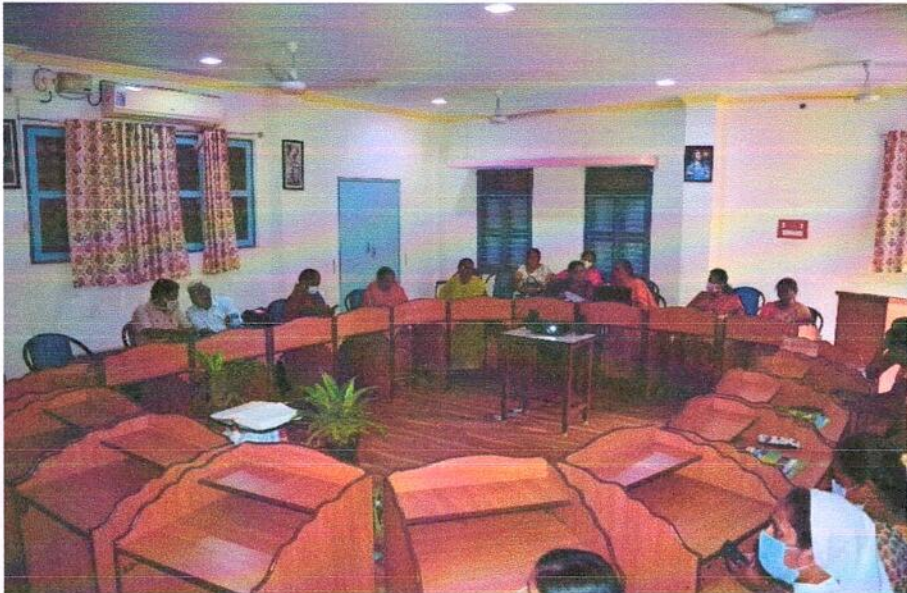
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Report of Faculty Induction Programmes

2020-2022

Orientation to Online Classes

An orientation programme was conducted on 15 March 2020 regarding the online classes due to the effect of Pandemic COVID – 19. The issues discussed were the semester academic activities like online classes, audio lessons, google meets guidance, seminar presentations etc. through online.



Principal guiding the staff to plan the programmes on online mode



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Orientation to Organise Webinars

Google Meeting was organised on 23 September 2020. The staff were instructed to prepare for webinar on “Early Child Care Education, NEP 2020, Innovative Methods and Techniques of Teaching” which is going to be conducted from 24-9-2020 to 26-9-2020. The staffs were asked to arrange for the resource persons by contacting through phone calls for the webinar sessions.



**All the staff members attending Google meet
Induction programme**

T. Swarnapalan
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Report of Faculty Induction Programmes

2019-2021

Orientation to Plan for Curriculum Flexibility

The college principal and correspondent arranged a Board of Studies meeting on 24 June 2019 for introduction of 4 Non - core papers in the curriculum. The new noncore papers are soft skills, guidance and counselling, human values and professional ethics and health and nutrition. Staff are given in charge of these papers and asked them to prepare syllabus for these papers.



Discussion on new Non - core papers

T. Swarnaparni

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Orientation to Workshop

A meeting was organised by the principal to organise T.L.M workshop on 20 February 2019. In this regard the concerned pedagogy lecturers are asked to get ready with all the necessary equipment for the preparation of teaching aids in all the pedagogy subjects.



All the staff discussing and planning for organising the TLM workshop

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Orientation to Semester Activities

Principal and the staff met on 10 August 2019 to plan for Internship programme. Internship activities like permission letter from the concerned authority, syllabus to be taught, list of schools, allotment of students to different schools and the other activities to be done during the time of internship.



Dr. B. Srilatha leading to plan for Semester Activities

S. Swarnapalani
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Report of Faculty Induction Programmes

2018-2020

Orientation to Newly Appointed Staff

An orientation was conducted on 02 July 2019 to newly appointed staff member Sr. Aruna Jyothi. She was welcomed by the principal and the staff. They were duly oriented regarding their workload and departmental responsibilities.



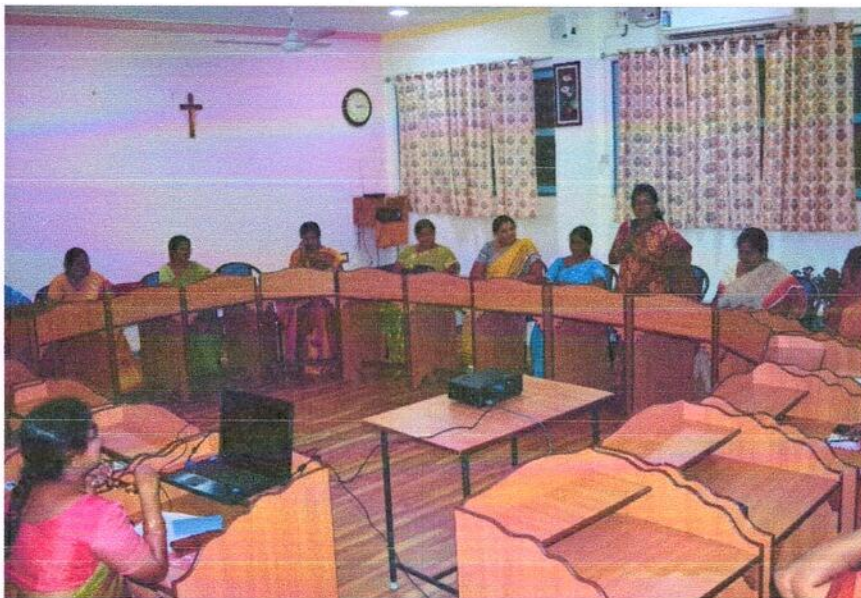
Mrs B.M. Sucharitha, Lecturer welcoming the newly appointed staff Sr. Aruna Jyothi

T. Sumanthani
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Orientation to Semester Activities

Staff meeting was organised on 01-08-2018 to plan the semester activities. Time tables for theory classes, teachings and all the activities related to the pedagogy and general papers are planned periodically according to the time table.



Dr. B. Srilatha, Lecturer explaining the programmes

And activities to be done of the semester

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Orientation to Workshop

An orientation towards planning and preparation of teaching aids was done on 25-02-2019. In this meeting, staff was induced to motivate the students to get ready for TLM preparation.



All the staff members discussing about TLM workshop

T. Saranyalani
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