

St. Joseph's College of Education for Women

Opp. Sambasivapet 2nd Lane, Naaz Center, GUNTUR, A.P., INDIA.
(Under the Management of Society of Jesus Mary & Joseph)



5.1.4

**Income Expenditure statement
Sanction letters for concessions**



T. Sasipalani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

SCHEDULES TO RECEIPTS AND PAYMENTS & INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2023

SCHEDULE : [3]

BALANCE:

As on 01-04-2022 As on 31-03-2023
Rs. P. Rs. P.

Cash on hand:	4,371.00	2,334.20
Cash at Banks:		
Indian Bank - 413817491	34,606.00	30,271.00
Indian Bank - 609780200	5,096.00	5,238.00
Indian Bank - 757776221	31,223.00	32,090.00
Indian Bank - 702961955	46,609.00	3,34,522.00
State Bank of India - 1036606141	5,17,649.99	5,81,987.99
Fixed Deposits:		30,000.00
Total	6,39,554.99	10,16,443.19

SCHEDULE : [4]

Fees collections:

Computer & examination fee	6,17,138.00
Development Fee collection from B. Ed students	30,43,700.00
Total	36,60,838.00

SCHEDULE : [5]

OTHER INCOME

CA Exam Fee	15,60,161.00
CS & CMI Exam Fee	2,36,625.00
Interest from Bank	85,285.00
Other income	6,45,355.00
Total	25,27,426.00

SCHEDULE : [6]

EDUCATION EXPENSES:

Advertisement	5,350.00
Audit fee	8,850.00
Charity	6,903.00
Computer maintenance	40,200.00
Concession	9,000.00
Electricity charges	1,62,575.00
Examination expenses	1,36,313.00
Expenses - Institute of CA,CS Exams	15,35,238.00
Games & Sports	5,600.00
General expenses	58,073.00
Library	14,300.00
Postage & telephone	37,393.80
Printing & stationery	45,652.00
Provident fund	65,364.00
Recognition & University fee	4,56,940.00
Repairs & maintenance	96,000.00
Staff Welfare & Charity	1,25,000.00
Salaries:	
Teaching staff	16,00,867.00
Non-teaching staff	6,01,768.00
Seminars	8,000.00
Subscriptions	11,329.00
Travelling expenses	14,687.00
Total	50,45,402.80

SCHEDULE : [7]

CONTRIBUTIONS:

Management	7,65,973.00
Total	7,65,973.00



St. Joseph's College of Education for Women, Guntur

Details of Fee Concession given in the college for the Year 2022-2023

Sl.No	Admission	Type of Admission	Name of the student	Concession given
1.	11857	Spot	S. Gayathri Thriveni	3,000 (12%)
2.	11858	Spot	P. Soujanya	6,000 (24%)
			Total	9000



T. Swarnalini
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

S. Gayathri Thiriveni

Guntur, AP

1/3/2025

To,

Respected Principal Mam,
St. Joseph's college of Education for women,
Guntur - AP

Subject - requesting a concession in the B.Ed fees.

Dear Mam,

This letter is to request you and the college to grant me a concession in the fees for the B.Ed course.

My name is S. Gayathri Thiriveni I am studying in your college. My father is a daily worker his salary is very low and sometimes he didn't get work also. So, it is difficult and it is becomes so burden to them to pay fees. Hence I request you to please consider my application favourably because we were from weaker background. So, if you provide some concession it will helpful for the B.Ed studies.

Thanking you,

Yours faithfully,

S. Gayathri Thiriveni

S.G.T

P. Sivapalani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

P. Sowjanya.

Guntur.

1/3/2023

To,

Respected principal Madam,
St. Joseph College for Women,
Sambasivapet, NAAZ Centre Guntur,
522001.

Subject - Requesting a Concession in
the B.Ed fees

Dear Madam,

This letter is to request you and the
College to grant me a Concession in the fees for
the B.Ed programme.

My family economic status is not good
because in our house ~~(there)~~ there are 3 sisters and
one elder brother are there. My father is a
Riksha puller and my mother works in the houses.
My parents need to pay the fees for all my sisters
and brother at a time. So, it is difficult and it is
becomes so burden to them. Hence, I request you to
please consider my application favourably because
we were from weaker background. So, if you
provide some concession it will be helpful for the B.Ed
studies and for my future and hence I would be
very grateful if you could grant me this concession
as early as possible. It will help to my future.

Yours faithfully

P. Sowjanya

St. Joseph's B.Ed Hostel, Guntur

Details of Fee concession given in the Hostel for the Year 2022-23

Sl.No	Name of the student	Concession given
1	Sara Bai	6,300 (21%)
2	S. Mounika	7,500 (25%)
3	M. Suprathika	7,500 (25%)
4	G. Lavanya	8,750 (29%)
5	D. Sirisha	4,750 (16%)
	Total	34,800



T. Swarnabani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATIO.
FOR WOMEN
GUNTUR-522 001., A.P

Guntur,
11/3/23

To,
The Respected warden,
St. Joseph's College for women,
Guntur.

Sub :- Application for fee concession.

Respected mam.

My name is Sara Bai. Respectfully beg to say that I am a student B.Ed college. My father lost his job in this pandemic, Covid-19. He was a clerk in a private firm.

I am good at studies. I request you to kindly grant me full fee concession otherwise. I shall not be able to continue.

Thank you.

Yours faithfully,
Sara Bai.

Accepted
Sara Bai
PRINCIPAL
JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

forwarded
St. JOSEPH'S B.ED HOSTEL
D.No. 11.3.18-72,
Opp. Sambalapur 2nd Line,
GUNTUR-522 001, A.P.

Guntur,

18/3/23

To,
The Respected Warden,
St. Joseph's College for Women,
Guntur.

sub: Application for fee concession

Respected mam.

my name is S. Mounika. I respectfully beg to say that I am a student B.Ed college. My father lost his job in this pandemic, covid-19. He was a clerk in a private firm.

I am good at studies. I request you to kindly grant me full fee concession otherwise I shall not be able to continue.

Thanking you.
Sincerely,
J. Mounika

Accepted
T. Lakshmi
PRINCIPAL
Yours obediently,
J. Mounika
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

ST. JOSEPH'S B.ED HOSTEL
D.No: 11-5-18-72,
Opp. Sombasivapat 2nd Line,
GUNTUR-522 001; A.P.

Guntur,
15/3/23

To
The Respected warden;
St. Joseph's College for women,
Guntur.

Sub: Application for fee concession.

Respected Mam

My name is M. Spurthika. I am staying in your college hostel for my studying. I am respectfully asking for the hostel fee concession because of my family economic problems (or) financial problems. Please grantly give me the fee concession.

Thanking you madam.

forwarded to
The Warden

St. JOSEPH'S B.Ed HOSTEL
D.No: 11-5-10-72,
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Yours obediently
M. Spurthika.

Guntur.

3/3/23

To

The Respected warden

St. Joseph college for women

Guntur.

Sub:- Application for fee concession

Respected mam,

my name is G. lawanya I am staying

in your college hostel for my studying. I would like

to inform you that I am unable to pay my hostel fee

my father is an ordinary person so we have some economic problems

please grantly give me the fee concession

Thanking you madam

Submitted to
The _____

ST. JOSEPH'S B.ED H.C. - 15
D.No: 11-5-18-72.
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

obediently
G. lawanya.

SCHEDULES TO RECEIPTS AND PAYMENTS & INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2022

SCHEDULE : [3]

BALANCE:

	As on 01-04-2021	As on 31-03-2022
	Rs. P.	Rs. P.
Cash on hand:	21,873.00	4,371.00
Cash at Banks:		
Indian Bank - 413817491	97,543.00	34,606.00
Indian Bank - 609780200	73,551.00	5,096.00
Indian Bank - 757776221	55,431.00	31,223.00
Indian Bank - 702961955	30,334.00	46,609.00
State Bank of India - 1036606141	5,20,561.99	5,17,649.99
Total	7,99,293.99	6,39,554.99

SCHEDULE : [4]

Fees collections:

Computer & examination fee	8,39,583.00
Development Fee collection from B. Ed students	18,81,600.00
Total	27,21,183.00

SCHEDULE : [5]


OTHER INCOME

Bank interest	1,23,715.00
Other income	56,450.00
Total	1,80,165.00

SCHEDULE : [6]

EDUCATION EXPENSES:

Advertisement	10,500.00
Audit fee	4,130.00
Bank charges	183.00
Charity	845.00
Computer maintenance	23,000.00
Covid -19 Expense	6,600.00
Concessions	96,000.00
Electricity charges	68,321.00
Examination expenses	1,51,416.00
General expenses	27,178.00
Games & Sports	6,300.00
Library	14,300.00
Postage & telephone	24,730.00
Printing & stationery	7,271.00
Provident fund	61,214.00
Recognition & University fee	2,24,085.00
Repairs & maintenance	1,56,350.00
Staff Welfare & Charity	80,000.00
Salaries:	
Teaching staff	15,50,846.00
Non-teaching staff	5,34,888.00
Seminars	8,600.00
Travelling expenses	4,330.00
Total	30,61,087.00

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St. Joseph's College of Education for Women, Guntur

Details of Fee Concession given in the college for the Year 2021-2022

Sl.No	Admission	Type of Admission	Name of the student	Concession given
1.	11755	Spot	R. Gayathri Rajya Lakshmi	10,000 (40%)
2.	11819	Counselling	M. Suprathika	2,000 (8%)
3.	11822	Spot	G. Indraja	20,000 (80%)
4.	11828	Spot	G. Soundharya	9,000 (36%)
5.	11766	Spot	B. Komali	6,000, (24%)
6.	11779	Spot	P. Yuva Rani	8,000 (32%)
7.	11803	Spot	P. Sai Sindhu	16,000 (64%)
8.	11813	Spot	D. Naga Vijaya Lakshmi	25,000 (100%)
			Total	96,000



T. Sivarajulani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

21-22

P. Yuva Rani
Guntur / A.P
29/1/2022

To,
Respected Principal mam,

B.Ed. College. St. Joseph College of Education for
women, Sambasiva peta, Guntur.

Subject: requesting a Concession in the BEd fees.

Dear mam

This letter is to request you and the college to
grant me a Concession in the fees for the BEd programme.

My families economic circumstances are such that
they cannot support me during my BEd studies or help
pay for my education.

Hence I request you to please consider my application
favorably with a background. I complete my BEd till the
first step for me to go in job as a teacher, so I am
requesting you to reduce my BEd fees with a kind heart.
Thanking you,

Yours faithfully
P. Yuva Rani
P. Yuva Rani

T. Swarnalaxmi
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

B Komali,
Guntur, Ap.
29/1/2022

To,
Respected principal Mam,
St. Joseph's college of Education for women,
Guntur-Ap.

Subjed - requesting a concession in the B-Ed fees

Dear Mam,

This letter is to request you and the college
● to grant me a concession in the fees for the B-Ed
programme.

One month ago my father passed away in road
accident, he is the only one earning person in our family.
I have two more sisters along with me. My mother alone
can't able to pay the fees iam doing next time job for
● my family. So I am requesting you to reduce by B-Ed
fees with kind heart

Thanking you

Yours faithfully,

B. Komali

Blau

P. Swamyarani
PRINCIPAL 29/1/2022
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

G. Soundarya
Guntur
14/3/2022

To
The Respected Principal mam
St. Joseph's College of Education for Women.
Sambasivapet, Near Naaz Centre
Guntur.

Subject: Requesting a concession in the B.ed fees

Dear Mam

This letter is to request you and the college to grant me a concession in the fees for B.ed programme.

My families Economic circumstances are quiet bad and difficult. My father's health is not fine. So we are facing lot of economic problems and I have to support my family also.

So, I kindly request you to support me by reducing my B.ed fees.

T. Sravan Kumar
PRINCIPAL 14/3/2023
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

Yours Faithfully
G. Soundarya


St. Joseph's B.Ed Hostel, Guntur

Details of Fee concession given in the Hostel for the Year 2021-2022

Sl.No	Name of the student	Concession given
1.	T. Joshna Rani	7,550 (25%)
2.	S. Divya	8,850 (30%)
3.	N. Madhuvani	4,500 (15%)
4.	K. Suma	6,000 (20%)
5.	T. Sri Lakshmi	9,000 (30%)
	Total	35,900



T. Srinivas Rani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

To,
The Respected warden,
St. Joseph's college for women,
Guntur.

Guntur,
14/3/21

subject = Requesting to concession of fee due to covid-19

Respected sir,

With due respect, I state that I am a student of your college, my name is Jhosana Rani and studying in 1st B.Ed. and stay in Hostel. I belong to a poor family and my father is bye-cycle mechanic. I request you to concess the college fee for this year. Because my father had not been able to go to work and can't get income due to covid-19 pandemic.

As we know for this covid-19 pandemic the whole country get lockdown. Almost all business have shut down and there has not any work to do. So my father can't earn any more. So I request you to concession in the college for this year.

kindly accept my request.
Yours sincerely
Jhosana Rani

Accepted
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P. JOSEPH'S B.ED HOSTEL
D.No: 11-5-18-72,
Opp. Sambachipet 2nd Line,
GUNTUR-522 001, A.P.

Guntur,
29/1/24

To,
The Respected warden,
St. Joseph's college for women,
Guntur.

sub:- Application for fee concession

Respected mam

● My name is S. Divya. I beg to say that my father is very poor man, his monthly income is ₹11000 to ₹12000. I have a brother and a sister. My father is not in position to pay my fees. I am very hard working and don't want to leave my study. so I request you to grant me full fee concession

● Kindly allow me fee concession
I shall be obliged to you
Thank you

your faithfully
S. Divya.

W forwarded to
St. JOSEPH'S D.Ed HOSTEL
D.No: 11-5-18-72.
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted
T. Suresh Babu
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Guntur
29/1/22

To
The Respected warden,
St. Joseph's college for women
Guntur.

sub :- Requesting for concession of
Hostel fee.

Respected warden,

My name is K. Suma. I am studying in
your college and as my home is far from college. I am
staying in the Hostel. I want to inform you that my family's
financial conditions are not stable and even it is hard to meet
the minimum household expenses and thus, my father is not
in a position to pay my fees. I am very hard working and don't want
to leave my study. Therefore I request you to grant me a full
fee concession as this will enable me to continue my studies
with a concentration. I shall be obliged to you.

Thanking you.
Ishwari

Yours obediently,
K. Suma.

Accepted
P. Srinivasulu Reddy
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

ST. JOSEPH'S B.ED HOSTEL
D.No: 11-5-18-72,
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Guntur,
3/2/22

To
The Respected warden,
St. Joseph's college for women,
Guntur.

Sub:- Application for fee concession

Respected mam,

I am T. Sailakshmi, studying B.ed and I am writing this letter for request for a concession on my hostel fees as my father was not keeping well for the last few months and had to opt for early retirement. Therefore the family income has been vastly decreased and very less money is left for the expenses of my studies.

I will be highly obliged if my request can be kindly considered.

Accepted
T. Srinivasulu
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

forwarded to

St. JOSEPH'S B.ED HOSTEL
D.No: 11-5-18-72,
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Sincerely
T. Sailakshmi

SCHEDULES TO RECEIPTS AND PAYMENTS & INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED MARCH 31, 2021

SCHEDULE : [3]

BALANCE:

Cash on hand:

Cash at Banks:

Indian Bank - 413817491

Indian Bank - 609780200

Indian Bank - 757776221

Indian Bank - 702961955

State Bank of India - 1036606141

	As on 01-04-2020	As on 31-03-2021
	Rs. P.	Rs. P.
	87,776.00	21,873.00
	2,67,630.00	97,543.00
	71,382.00	73,551.00
	4,744.00	55,431.00
	29,440.00	30,334.00
	5,17,605.99	5,20,561.99
Total	9,78,577.99	7,99,293.99

SCHEDULE : [4]

Fees collections:

Computer & examination fee

Development Fee collection from B. Ed students

	4,05,000.00
	8,18,000.00
Total	12,23,000.00

SCHEDULE : [5]

OTHER INCOME

Bank interest

Other income

	1,29,592.00
	67,682.00
Total	1,97,274.00

SCHEDULE : [6]

EDUCATION EXPENSES:

Audit fee

Charity

Computer maintenance

Covid -19 Expense

Concessions

Electricity charges

Examination expenses

General expenses

Games & Sports

Library

Postage & telephone

Printing & stationery

Provident fund

Repairs & maintenance

Staff Welfare & Charity

Salaries:

Teaching staff

Non-teaching staff

Seminars

Travelling expenses

	9,732.00
	2,655.00
	19,350.00
	56,944.00
	73,000.00
	88,958.00
	1,03,585.00
	21,381.00
	3,250.00
	16,800.00
	27,423.00
	3,719.00
	41,493.00
	55,612.00
	35,000.00
	-
	7,21,671.00
	3,14,885.00
	1,000.00
	3,100.00
Total	15,99,558.00

Ern

St. Joseph's College of Education for Women, Guntur

Details of Fee Concession given in the college for the Year 2020-2021

S. No	Admission	Type of Admission	Name of the student	Concession given
1.	11755	Spot	R. Gayathri Rajya Lakshmi	10,000 (50%)
2.	11711	Spot	Priyanka	11,000 (55%)
3.	11746	Spot	M. Jyothi	11,000 (55%)
4.	11709	Counseling	D.Parvathi	2,000 (5%)
5.	11716	Spot	K. Santhi Latha	11,000 (55%)
6.	11715	Spot	K. Priyanandini	8,000 (40%)
7.	11732	Spot	K. Kanaka Durga	10,000 (50%)
8.	11734	Spot	A. Sunitha	10,000 (50%)
			Total	73,000



T. Swarnapaluni
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

R. Gayathri Rajalakshmi.

Guntur.

6/10/2021

To,

Respected principal Madam,
St. Joseph's College of Education for Women,
Sambasivapet, Near NAZ Centre, Guntur,
522001.

Subject - requesting a concession in
the B.Ed fees

Dear Madam,

This letter is to request you and the
college to grant me a concession in the fees
for the B.Ed programme.

My father is a daily worker. due to
some health problem my father is not going to the
work properly. So, the money which we saved is
enough for our family only. So, it is difficult to
pay the fee for my B.Ed studies.

Hence, I request you to please consider my application
favorably weaker background to complete my B.Ed.
This will help to my future career and to get the
job. This job is so useful to me and for my
family in this present situation. I would be very
grateful if you could grant me this concession.

Yours faithfully
R. Gayathri Raja Lakshmi

FORWARDED
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001..A.P

Priyanka.

Guntur,
9/3/2021

To,

Respected Principal mam,
St. Joseph's College of Education, B.Ed,
522001

Subject - requesting a concession in the B.Ed fees,

Dear Madam,

This letter is to request you and the college to
grant me a concession in the fees for the B.Ed. programme

My father is not suppose to pay fees because of
my family is economically poor. So they can not support for these
fees purpose. So I am not clear my fees. I request you please madam
consider my letter. It is so helpfull for me and my family
to continue the B.Ed by completing these course I can achieve
my dream as a teacher.

Forwarded
T. Srinivas
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001..A.P

Yours faithfully
[Priyanka]

M. Jyothi.

Guntur.

18/3/21

To,

Respected Principal Mam,

St. Joseph's College of Education for women,

Guntur

Subject - requesting a concession in
the B.Ed fees

Dear Maam.

This letter is to request you and the college to grant
me a concession in the fees for the B.Ed Programme

My family economic circumstances are such that they
cannot support me during my B.Ed studies. Hence I request you
to please consider my application favourably wether background &
completing my B.ed. Hence I would be very grateful if you could
grant me this concession

Forwarded
S. Srinivas
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

yours faithfully

M. Jyothi

M. Jyothi.

Santhi Latha;

Guntur.
15/6/2021

To,

The Respected Principal mam,

St. Joseph's College of Education for Women.

Sambasivapet, Near Naaz Centre

Guntur.

Subject :- Requesting a Concession in the
B.Ed fees.

Dear Maam,

This letter is to request you and the
College to grant me a concession in the fees for the
B.Ed programme.

My families economic circumstances are such that
is very bad. My father's health is not good. So we are
facing economic problems and I have to support my
family also. So I am requesting you to support me
by reducing our B.Ed fees.

Forwarded

J. Santhi
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Your's faithfully.

Santhi Latha.



K. Priyanandini,

Guntur, Ap
15/3/21

To,

Respected Principal Mam,

B.Ed, college, St Joseph's College for Women,
Sambasivapeta - Guntur.

Subject - requesting a concession in the B-Ed fees.

Dear Madam,

This letter is to request you and the college to
grant me a concession in the fees for the B.Ed programme

My family's Economic circumstances is very bad.
My father's health is not good. So we are facing
Economic problems and I have to support my family
also. So I am requesting you to support me by reducing
the B.ed fees,

Yours faithfully

K. Priyanandini

K.P.

Forwarded.

T. Srinivas
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001..A.P

K. Kanaka Durga
Guntur, Andhra Pradesh.
15/3/21

To,
Respected principal mam,
B.Ed, college, St Joseph College for women
Sambasira peta Guntur.

Subject:- requesting a Concession in the B.Ed fees.

Dear madam,

This letter is to request you and the college to grant me a Concession in the fees for the B.Ed programme. My family's economic circumstances is very bad my father's health is not good. So we are facing economic problems and I have to support my family also. So I am requesting you to support me by reducing our B.Ed fees.

Yours Faithfully

K. Kanaka Durga.

Forwarded
T. Suresh
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

A. Sunitha

Guntur
15/3/21

To

Respected principal madam,
St. Joseph's college of Education for women,
Sambasivapet, Near Naaz Centre, Guntur.

522001.

Subject: requesting a concession in the
B.Ed fees.

Dear madam,

This is to request you and the
College to grant me a concession in the fees
for the B.Ed programme.

My father is ~~a~~ daily worker. due to some
health issues my father is not going to the work.
My family economic circumstance are cannot
support me during my B.Ed studies. Hence I
request you to please consider my application
favourably weaker background & completing my B.Ed
Hence I would be very grateful if you would
grant me this concession

Forwarded
T. Srinath
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Your's faithfully

[A. Sunitha]

[A. Sunitha]

St. Joseph's B.Ed Hostel, Guntur.

Details of Fee concession given in the Hostel for the Year 2020-2021

S.No	Name of the student	Concession given
1.	Ch. Sowjanya	5,800 (19%)
2.	A. Usha Rani	3,650 (23%)
3.	V. Ratna Kalyani	4,250 (14%)
4.	D. Pravallika	6,500 (21%)
5.	M. Rani	5,200 (17%)
6.	N. Hepsibha	8,700 (29%)
7.	Ch. Sowjanya	7,500 (25%)
	Total	41,600



T. Swamyahani
Principal
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

Guntur
9/3/21

To
The Respected Warden,
St. Joseph's college for women,
Guntur.

Sub: - Requesting for Concession of Hostel
fee.

Respected warden,

My name is A. Usha Rani. I am studying
in your college and as my home is far from
college - I am staying in the hostel. As my father's
monthly income is low and we are having a
small daily accessories and grocery shop. It is
difficult for him to make me and my two
brother educate us. So, kindly grant me Hostel
fee concession.

Thanking you,

[Signature]

Forwarded
Accepted

PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Yours Obediently,

A. Usha Rani

St. JOSEPH'S B. Ed HOSTEL
D.No: 11-5-18-72.
Opp. Sambasivpet 2nd Line.
GUNTUR-522 001, A.P.

Guntur.
27/3/21

TO
The respected warden,
St. Joseph's college for women,
Guntur

Sub:- Requesting for concession of Hostel

Respected warden,

My name is D. Pravanika I am studying B.Ed.
college and as my home is far from college I am
staying in the hostel. I am writing this letter
for my hostel fee concession. My father's monthly
income is only 10,000 is only ten thousand
rupees. We are six members in our family.
My father is not in a position to pay and
my fee so I request you to grant me full
fee concession I shall be obliged to you
for this act of kindness.

Forwarded to
Dr. Phang

Thanking you

ST. JOSEPH'S B.ED HOSTEL

D.No: 11-5-18-72,
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted:
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

D. Pravanika.

Guntur
15/3/21

To
Hostel warden

Respected sister, this is ch. Saijanya
studying in St. Joseph's B.Ed college Guntur. Due
to my financial problem I am uncomfortable to
pay hostel fee. I'm currently living way
below the poverty level, my father is a daily
coolie. He is existing on less than 8,000 per month.
Kindly request your consideration and
approval for a fee concession for the
duration 1 year.

Thanking you.

Forwarded to

S. Bhagyashree
ST. JOSEPH'S B.ED HOSTEL
D.No: 11-5-18-72,
Opp. Sanib...pet 2nd Line,
GUNTUR-522 001, A.P.

yours faithfully
ch. Saijanya

Accepted
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Guntur,
15/6/21

To
The Respected warden,
St. Joseph's college for women,
Guntur.

Sub:- Application for fee concession.

Respected mam.

My name is M. Rani. I am studying in your college and as my father's monthly income is only 7 to 8 thousand rupees. With this entire house much income, it sometimes becomes difficult to maintain the entire house when the house is 2 sisters and 1 brother. Meanwhile, it becomes almost impossible for my father to pay the school fees for both me and my sisters.

Therefore, from the bottom of my heart, I request you to kindly grant me a full fee concession. If you do this for me then my family will be forever grateful to you.

Thanking you.

yours faithful

M. Rani.

Submitted to
P. Bhargava

ST. JOSEPH'S B. Ed HOSTEL
D.No: 11-6-18-72,
Opp. Samsalvapat 2nd Line,
GUNTUR - 522 001, A.P.

Accepted

P. Bhargava
PRINCIPAL

ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Guntur,
15/3/21

To
The Respected Warden,
St. Joseph's college for women,
Guntur.

Sub:- Requesting for concession of Hostel fee

Respected warden,

My name is N. Hesibha I am studying in your college and as my home is far from college I am staying in the Hostel. I am writing this letter for the Hostel fee concession. My father is having severe kidney disease and had an operation as we are financially backward in these conditions. kindly, give me fee concession.

Thanking you
Forwarded to

Sr. Shetty

Accepted
Principal
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

Yours faithfully,

N. Hesibha

ST. JOSEPH'S B. Ed HOSTEL
D.No. 11-5-18-72,
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

St. Joseph's B.Ed Hostel, Guntur.

Details of Fee concession given in the Hostel for the Year 2019-2020

Sl.No	Name of the student	Concession given
1.	P.ANUPAMA DEVI	8,400 (28%)
2.	A.ANJALI	7700 (29%)
3.	B.SUPRITHA	4,800 (16%)
4.	A.ASHA	12,000 (40%)
	Total	32,900



T. Srinivasani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

Guntur

17/6/2019

To

The Respected warden

St. Joseph's college for women,

Guntur.

Sub: Requesting for concession of hostel

Respected warden,

My name is P. Anupama devi, I am studying B.ED college, and as my home is far from college. I am staying in the Hostel. I am writing this letter for my hostel fee. concession. My father is not keeping well for the last few months and had to opt for early retirement. therefore the family income has been vastly decreased and very less money is left for the expenses of my studies.

I will be highly obliged if my request can be kindly considered

Thanking you

Your's faithfully

P. Anupama devi

Submitted to
S. M. S. Reddy
St. JOSEPH'S B.ED HOSTEL
D.No: 11-5-18-72.
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted
S. Swarnalaxmi

Guntur
19/6/2019

To
The Respected warden,
St. Joseph's college for women,
Guntur.

sub:- Requesting for concession of hostel fee.

Respected warden,

My name is A. Anjali. I am studying in your college and as my father's monthly income is only 7 to 8 thousand rupees. Actually, my family is facing a very difficult time after the pandemic. My father is the only one working in the family. However, I have also facing some difficulties. So kindly grant me fee concession.

Thanking you,

your's obediently,
-A. Anjali

forwarded to
St. JOSEPH'S B.ED HOSTEL
D.No: 11-5-18-72.
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted
S. Swarnakumari
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Guntur,
10/7/2019.

TO
The Respected warden,
St. Joseph's college for women,

Sub:- Requesting for

my name is A. Asha, I am studying in your college. Actually, my family is facing a very difficult time after the pandemic. Furthermore, my father has lost his job, and he is the only one working in the family. My father's monthly income is only 10,000 rupees. With this entire house much income, it sometimes becomes difficult to maintain the entire house when the house is 2 sisters and 1 brother. Meanwhile, it becomes almost impossible for my father to pay the school fees for both me and my sisters. So kindly grant me hostel fees concession.

Thank you,

yours faithfully,

A. Asha.

Approved to
M. T. J. J.
St. JOSEPH'S B. Ed HOSTEL
D.No: 11-5-18-72.
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted

T. Swarnalatha

PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Guntur
2/7/2019

To
The Respected Warden,
St. Joseph's college for women,
Guntur.

Sub: Requesting for concession of Hostel fee

Respected Warden,

My name is B. Supritha, I am studying in your college and as my home is far from the college. I am staying in the Hostel. I am writing this letter for the Hostel fee concession. My mother is having bone cancer and had an operation, as we are financially backward in these conditions, kindly, give me fee concession.

Thanking You,

Yours faithfully,

Forwarded to
Sr. Mc Filola
ST. JOSEPH'S B. Ed HOSTEL.
D.No: 11-5-18-72.
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted
Swarnam
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

B. Supritha.

St. Joseph's B.Ed Hostel, Guntur.

Details of Fee concession given in the Hostel for the Year 2018-2019

Sl.No	Name of the student	Concession given
1.	R. Gayathri Rajya Lakshmi	4,750 (10.8%)
2.	M. Ravali	6,000 (20%)
3.	V. Vasanthi	7,300 (24.3%)
4.	M. Reetha	5,200 (17.3%)
5.	G. Mariyamma	8,000 (27%)
6.	S. Madhuri	5,700 (19%)
	Total	36,950



T. Srinivasarani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

Guntur,
21/6/2018

To
The Respected Warden,
St. Joseph's College for Women,
Guntur.

Sub:- Requesting for Concession of Hostel
Respected Warden,

My name is R. Gayathri Rajya Lakshmi. I am studying B.ED in our college, and as my home is far from college. I am staying in the Hostel. I am writing this letter for my hostel fee concession. I would like to state that I belong to a very poor family. Most of my family members are uneducated meaning that there is no importance of education for them. My father is a coolie. He wanted me to acquire education to change my family status and progress for better future. In this regard I need your assistance. So I request you to grant me full fee concession, I shall be obliged to you for their act of kindness

Thanking you.

Yours faithfully

R. Gayathri Rajya Lakshmi

Handed to
S. M. Filala
ST. JOSEPH'S B.ED HOSTEL
D.No. 11-5-18-72,
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted the request
T. Suresh Babu
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Guntur
25/6/2018

To
The Respected warden,
St. Joseph's college for women,
Guntur.

Sub:- Requesting for concession of hostel fee.

Respected warden,

My name is M. Ravali. I am studying in
your college and as my home a far from college.
I am staying in the hostel. As my father's
monthly income is low and we are having a
small daily accessories and grocery shop. It is
difficult for him to make me and my two
brothers educate us. So, kindly grant me
Hostel fee concession.

Thanking you,

Yours obediently,
M. Ravali.

Forwarded to
Sr. Metilda
ST. JOSEPH'S B.Ed HOSTEL
D.No: 11-5-18-72.
Opp. Sambalvapat 2nd Line,
GUNTUR-522 001, A.P.

Accepted
T. Srinivasulu
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001, A.P.

Guntur,

Date:-

25/06/2018

To

The Respected warden,

St. Joseph's college for women,

Guntur.

● sub:- Requesting for concession of Hostel fee

Respected warden,

My name is V. Vasanthi I am studying in your college and as my home after from college. I am staying in the Hostel. I am writing this letter for the Hostel fee concession. My family's (status) financially status not good. We are unable to pay the fee. So kindly, give me fee concession.

Thanking you

Accepted to
file
ST. JOSEPH'S B.ED HOSTEL
D.No. 11-5-18-72.
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted the
request
Srinivasulu

Yours Faithfully

PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
V. Vasanthi
GUNTUR-522 001, A.P.

Guntur

3/7/2018

To

The Respected Garden,
St. Joseph's college for women,
Guntur.

Sub :- Requesting for concession of hostel fee.

Respected Garden,

my name is M. Reetha I am studying your college and has my home after from college. I am staying in the hostel. I am writing this letter for the Hostel fee concession. my father is having severe kidney disease and had an operation as we are financially backward in these conditions. kindly, give me fee concession.

Thanking you

Yours faithfully

M. Reetha

Forwarded to
St. JOSEPH'S B. Ed HOSTEL
D.No: 11-5-18-72,
Opp. Sambasivapet 2nd Line
GUNTUR-522 001, A.P.

Accepted
Swarnaprabha
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

Guntur
9/7/2018

To
The Respected warden,
St. Joseph college for women
Guntur.

sub: requesting for concession of Hostel fees.

Respected warden,

My name is G. Mariyamma . I am studying in your college and as my home far from college I am studying by staying in the hostel. As I am belongs to a poor family my father's income is very low he is working as a daily labour. It is difficult for him to make me and my two sisters educate us. so, kindly grant me hostel fees concession.

Advanced Thank you.

Accepted
Yours obediently,

G. Mariyamma.

Forwarded to
Principal
St. JOSEPH'S B. ED HOSTEL
D.No. 11-5-18-72.
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.

Accepted
T. Sivaramaiah
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

Guntur
19/7/2018

→ To

The Respected Warden,
St. Joseph's college for women,
Guntur

Sub:- Requesting for concession of hostel fee.

Respected Warden.

My name is S. Madhuri I am studying in your college and I am staying in the hostel. I am writing this letter for the hostel fee concession my father is having severe heart disease and had an operation as we are financially backward in these conditions. kindly, give me fee concession.

→ Thanking you

Yours faithfully

S. Madhuri

PRINCIPAL

ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001.. A.P.

Approved to
Metilala
D.No: 11-5-18-72,
Opp. Sambasivapet 2nd Line,
GUNTUR-522 001, A.P.