

St. Joseph's College of Education for Women

Opp. Sambasivapet 2nd Lane, Naaz Center, GUNTUR, A.P., INDIA.
(Under the Management of Society of Jesus Mary & Joseph)



6.3.2

**E-copy of letter/s indicating financial assistance
to teachers**



T. SwarupaRani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P

From
Name: Dr. S.K. Artharunnisa Begum
Designation: Asst. prof in psychology
St Joseph's college of Education for Women.
Guntur.

To
The Principal,
St. Joseph's College of education for Women,
Guntur.
Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/ workshops/
FDPs/ Publications

I would like to inform that I have attended Seminar/conference/Workshop Entitled

UGC Orientation Workshop on "Adaption,
promotion & production of MOOCs for Swayam platform.
31st August 2018. In this regard, I request you to kindly grant me Rupees 1000/- as

financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

Se. Artharunnisa
Yours sincerely.

Granted the amount
T. Sivanperani



PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

From

Name: Sr. K. Aruna Jyothi
Designation: Lecturer in physical science.
St Joseph's college of Education for Women.
Guntur.

To

The Principal,
St. Joseph's College of education for Women,
Guntur.
Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/ workshops/
FDPs/ Publications

I would like to inform that I have attended Seminar/conference/Workshop Entitled

New Methodologies in NAAC.

on

4th Dec 2018. In this regard, I request you to kindly grant me Rupees 1000/- as

financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

Aruna Jyothi
Yours sincerely.

Granted The amount
mentioned
T. Suresh Babu



PRINCIPAL -
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Sr. K. Aruna Jyothi

Designation: Lecturer in physical science.

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled Emerging Trends In Education 2018

on 5th - 5th/9/2018

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swaruparani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Sr. K. Aruna Jyothi
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: *Sr. Mary Sarada*

Designation: *Lecturer*

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled *International webinar on "Emerging trends
in Education, 2018"*
on *3rd to 5th September*

In this regard, I request you to kindly grant me Rupees *₹ 500/-*
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnapalan
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Sr. Mary Sarada
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Mrs. B. Sucharitha

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled International webinar on "Emerging
trends in Education 2018"
on 3rd to 5th September

In this regard, I request you to kindly grant me Rupees ₹ 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Sivarajkumari
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



B. Sucharitha
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: *Ch. Sudha Rani*

Designation: *Lecture*

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled *New Modalities of IOAC/NAAC*

on *8th September 2018*

In this regard, I request you to kindly grant me Rupees *1000/-*
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Sivarajaram
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Ch. Sudha Rani
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: MR. A GIRIDHAR LAL

Designation: LECTURER

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled EMERGING TRENDS IN EDUCATION 2018

on 3rd - 5th september 2018 @

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Sivasubramani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



MR. A. Giridhar Lal.
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: SR. MARY MAZZARELLO

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled Emerging Trends In Education 2018

on 3rd-5th September, 2018

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

S. Sivarajaram
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Mary Mazzarello
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Mrs. P. Prasanthi Madhavi Latha

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled on New Modalities of JAC/NAAC

on 8th September 2018

In this regard, I request you to kindly grant me Rupees RS. 1000/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnapathi
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



P. Prasanthi Madhavi
Yours sincerely. *Latha*

From

Name: Dr. S.K. Artharunnisa Begum
Designation: Asst. prof.
St. Joseph's college of Education for Women.
Guntur.

To

The Principal,
St. Joseph's College of education for Women,
Guntur.
Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/ workshops/
FDPs/ Publications

I would like to inform that I have attended Seminar/conference/Workshop Entitled

New Methodologies in NAAC.

on
4th Dec 2018. In this regard, I request you to kindly grant me Rupees 1000/- as

financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

Yours sincerely,

Dr. Artharunnisa Begum

Granted
P. Sivarajakani



PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Mrs. P. Rangavalli

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled International webinar on "Emerging
trends in Education 2018"
on 3-5th September.

In this regard, I request you to kindly grant me Rupees ₹ 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swamybani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



P. Rangavalli
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Mrs. P. Ranga Valli

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled New Modalities of IQAC / NIAAC

on 08/09/2018.

In this regard, I request you to kindly grant me Rupees 1000/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarupa Rani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Mrs. P. Ranga Valli
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Sr. MARY Sarala

Designation: Lectural

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled New Modalities of IAAC/NAAC

on 8th sep 2018

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnapalani

PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Sr. Mary Sarala
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: *B. Sucharitha*

Designation: *Lecturer*

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled *New Modalities of JCAAC/NAAC*

on *08/09/2018*

In this regard, I request you to kindly grant me Rupees *1000*
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Sivaruparani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



B. Sucharitha
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: P. Prasanthi Madhavi Latha

Designation: Lecture

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled Emerging Trends in Education 2018

on 3rd-5th September . 2018

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Sivaruparani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



P. Prasanthi.
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Sr.K. Asuna Jyothi

Designation: lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled New modalities of JADC /MADC

on 08/9/2018.

In this regard, I request you to kindly grant me Rupees 1000/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnaparni
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Sr.K. Asuna Jyothi
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: C. Grace Indira

Designation: Lecturer in English

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled The Introduction of English Medium at Primary School
level in Andhra Pradesh; Social Responsibility.
on 9-12-2019.

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnaparni
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



C. Grace Indira
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Dr. T. Swarupa Rani

Designation: Principal

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled International workshop on Inter cultural
understanding
on 6,7 & 8/09/2019

In this regard, I request you to kindly grant me Rupees 1000/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarupa
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Dr. T. Swarupa Rani
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Ts. SUBHASHINI

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled Empowering Educators.

on 11th Sep 2019

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnapalani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Subhashini
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Dn. C Grace Indira

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled "Empowering EDUCATORS"

on 11th September, 2019

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnapathi
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



C. Grace Indira
Yours sincerely.

From

Name: Sr. Y. Raja Kemari
Designation: Lecturer in Biology
St Joseph's college of Education for Women.
Guntur.

To

The Principal,
St. Joseph's College of education for Women,
Guntur.
Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/ workshops/
FDPs/ Publications

I would like to inform that I have attended Seminar/conference/Workshop Entitled

Inner World During pandemic &
Resilience. on

22/09/2020 In this regard, I request you to kindly grant me Rupees 500/- as

financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

Yours sincerely,

S. Raja kumar

Granted
T. Swarnapathi



PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

From

Name: *SR. Mary Sarada*
Designation: *Lecturer in physical science*
St Joseph's college of Education for Women
Guntur.

To

The Principal,
St. Joseph's College of education for Women,
Guntur.
Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/ workshops/
FDPs/ Publications

I would like to inform that I have attended Seminar/conference/Workshop Entitled

online short-term course

..... on
25/06/2020 to 01/07/2020 In this regard, I request you to kindly grant me Rupees *1500/-* as
financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

Siney Francis
Yours sincerely.

Granted
T. Swarupa Rani



PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: T. Swarupa Rani, Principal

Designation: Dean, ANU.

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled Role of Teacher in sustainable waste
Management
on 7-8th February, 2020

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarupa Rani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



T. Swarupa Rani
Yours sincerely. 😊

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: B. Sailatha,

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled National Education Policy 2020: Perspectives and
Challenges.

on 22 & 23 March, 2020

In this regard, I request you to kindly grant me Rupees 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnapawan

PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



B. Sailatha
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Mr. P. Ramesh Babu

Designation: lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled National Education policy

on 2020 on 08/10/2021

In this regard, I request you to kindly grant me Rupees 1000/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnapalavi
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Mr. P. Ramesh Babu
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Sr. Y. Raja Kumari

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled National Education Policy

on 8/10/2021.

In this regard, I request you to kindly grant me Rupees 1000/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. SwarupaRavi
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Y. Raja Kumari
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Dr. B. Sri latha

Designation: Assistant professor

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled one day workshop on National
Education policy -2020
on 08/10/2024

In this regard, I request you to kindly grant me Rupees 1000
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnaparni
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Dr. B. Sri latha
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: *Mr. J. Isaiah*

Designation: *Lecturer*

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled *National Education Policy - 2020*

on *8/10/2021.*

In this regard, I request you to kindly grant me Rupees *1000*
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnaparni
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



J. Isaiah
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From Sr. G. Mary Mazzarello

Name: lecturer

Designation:

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled National education policy - 2020

on 8/10/2021.

In this regard, I request you to kindly grant me Rupees 1000
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swaruparani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



G. Mary Mazzarello
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: MR. A. GIRIDHAR LAL

Designation: Lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled NATIONAL EDUCATION POLICY

2020

on 8/10/2021

In this regard, I request you to kindly grant me Rupees 1000
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnapawan
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



A. Giridhar Lal
Yours sincerely.

From

Name: Sr. V. Paja Kumari
Designation: Lecturer in Biological science,
St Joseph's college of Education for Women,
Guntur.

To

The Principal,
St. Joseph's College of education for Women,
Guntur.
Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/ workshops/
FDPs/ Publications

I would like to inform that I have attended Seminar/conference/Workshop Entitled

Environmental Education and Ecological
Development.

on 05/06/2021. In this regard, I request you to kindly grant me Rupees 500/- as

financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

Yours sincerely,

S. Paja Kumari

Granted the above amount
S. Swarnapalani

PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P.



**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: Sr. Mary sasada

Designation: lecturer

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop

Entitled National Education Policy-2020

on 8/10/2021.

In this regard, I request you to kindly grant me Rupees 1000
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarupalani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Yours sincerely,
Sr. sasada

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: *Dr. T.S. Subhashini*

Designation: *Lecturer*

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled *one day workshop on National Education*
Policy - 2020
on *08/10/2021*.

In this regard, I request you to kindly grant me Rupees *₹ 1000/-*
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

S. SwarnapalRani
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



T.S. Subhashini
Yours sincerely.

**Request Letter for Financial assistance towards participation in the
Seminars/Workshops/FDPs/Publications.**

From

Name: *Dr. Js. Subhashini*

Designation: *Assistant Professor*

St Joseph's College of Education for Women.

Guntur.

To

The Principal,

St. Joseph's College of Education for Women,

Guntur.

Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/workshops/
FDPs/Publications,

I Would like to inform that I have attended Seminar/conference/Workshop
Entitled National Education Policy 2020:
Perspectives and Challenges
on 22nd & 23rd March, 2022.

In this regard, I request you to kindly grant me Rupees RS. 500/-
as financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

T. Swarnalini
PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION
FOR WOMEN
GUNTUR-522 001., A.P



Js. Subhashini
Yours sincerely.

From
Name: Sr. K. Aruna Jyothi
Designation: Lecturer in Physical science,
St Joseph's college of Education for Women,
Guntur.

To
The Principal,
St. Joseph's College of education for Women,
Guntur.
Respected Madam,

Sub: Requisition for Financial assistance towards participation in Seminars/ workshops/
FDPs/ Publications

I would like to inform that I have attended Seminar/conference/Workshop Entitled

National Educational policy 2020 -
challenges and Issues. on
20-05-2022 In this regard, I request you to kindly grant me Rupees 500/- as

financial assistance towards the registration/TA/Course material for which I have attended.

Thanking you

Aruna Jyothi-k
Yours sincerely.

Granted the above amount
S. SwamyakRani



PRINCIPAL
ST. JOSEPH'S COLLEGE OF EDUCATION,
FOR WOMEN
GUNTUR-522 001., A.P.